

Virtual City Council Meeting Details

Due to the Covid-19 “Coronavirus” pandemic, regular and special meetings of the City Council will continue to be held in a “virtual” meeting room. This will allow for safe participation by elected officials, departmental managers, and any citizen interested in attending. For those who are unable to attend, recordings of any virtual City Council Meetings will be posted to our [YouTube Channel](#).

Cisco WebEx hosts the virtual Council Chamber. Join the meetings using the information shown below.

Visit the [City Council Meeting page](#) to view the agenda for upcoming meetings.

A City Council meeting is scheduled for **6:30 PM – 8:30 PM** on **Tuesday, November 01, 2022**.

November 01, 2022, Virtual Meeting Details:

Regular City Council Meeting

At no sooner than 6:20 pm, visit the Cisco WebEx meeting site by clicking the link below.

<https://bit.ly/MattoonCC221101>

Meeting number (access code): 2554 358 4963
Meeting password: 20819

Additional Instructions

Join meetings by telephone by **dialing 415-655-0001** and use the **meeting number** and **password** shown above.

Participants may be muted when initially connected to the meeting.

If using a phone to call in, you can press ***6** to unmute and mute yourself when public comment is invited.

If you wish to be heard during the public comment portion of the meeting or wish to comment during the discussion period on an open motion, you need to send your comments in advance to the City Clerk’s office. Your comments will be read into the record, or you will be called upon to speak at the appropriate time. Contact the City Clerk’s office before 4:00 p.m. on the day of the meeting by calling 217-235-5654 or by sending an email message to cityclerk@mattoonillinois.org. NOTE: All those speaking during the meeting must first identify themselves by providing their full name for the record.

CITY OF MATTOON, ILLINOIS
CITY COUNCIL AGENDA
November 1, 2022
6:30 PM

6:30 PM BUSINESS MEETING

Pledge of Allegiance

Roll Call

Electronic Attendance

CONSENT AGENDA:

Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.

1. Minutes of the Regular Meeting of October 18, 2022.
2. Bills and Payroll for the last half of October, 2022.
3. Mayor - Travel Training IML Expenses
4. Resolution No. 2022-3216: Approving the continuance of a Local State of Emergency due to the Coronavirus (COVID – 19).

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.

NEW BUSINESS

1. Ordinance No. 2022-5459: Ratifying the amendment to the municipal code Chapter 34 Section 34.002 regarding the Rules & Regulations of the Fire & Police Commissioners. (Hall)
2. Motion - Adopt Resolution No. 2022-3217: Authorizing a \$10,000 maximum agreement with the Coles County Regional Planning & Development Commission for Technical Assistance for services to be rendered from December 1, 2022 to November 30, 2023 on a time and expense basis and authorizing the mayor to sign all documents. (Graven)

3. Motion - Adopt Resolution No. 2022-3218: Authorizing an agreement with the Coles County Regional Planning & Development Commission with a maximum amount of \$3,000 for administration of the Mattoon Revolving Loan Fund for services to be rendered from December 1, 2022 to November 30, 2023 on a time and expense basis and authorizing the mayor to sign all documents. (Graven)

4. Motion - Approve Council Decision Request 2022-2306: Approving the appointment of Firefighter Logan Ratliff to regular employment status with successful completion of his probationary period effective November 01, 2022. (Cox)

5. Motion - Adopt Special Ordinance No. 2022-1837: Amending the 2022-2023 Compensation Plan for managerial and non-managerial employees of the municipality for the establishment of a Community Development & Planning Manager position. (Hall)

6. Special Ordinance No. 2022-1838: Ratifying an employment contract with Alexander Benishek for the position of Community Development & Planning Manager with a salary of \$60,000; and authorizing the mayor and clerk to sign the contract. (Hall)

DEPARTMENT REPORTS:

**CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT
CITY ATTORNEY
CITY CLERK
FINANCE
PUBLIC WORKS
FIRE
POLICE
ARTS AND TOURISM**

COMMENTS BY THE COUNCIL

Adjourn

CONSENT AGENDA ITEMS:

UNAPPROVED MINUTES: Regular Meeting – October 18, 2022

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on October 18, 2022. Mayor Hall presided and called the meeting to order at 6:30 p.m.

Mayor Hall led the Pledge of Allegiance.

The following members of the Council answered roll call physically present in person: YEA Commissioner Jim Closson, YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner David Phipps and YEA Mayor Rick Hall.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Arts & Tourism Director Angelia Burgett (audio), Fire Chief Jeff Hilligoss, Police Chief Sam Gaines, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Hall seconded by Commissioner Cox move to approve the consent agenda consisting of Regular Meeting minutes of October 4, 2022; bills and payroll for the first half of October, 2022; Home Rehab Payments; Resolution No. 2022-3215; and approving the continuance of a Local State of Emergency due to the Coronavirus (COVID – 19).

Bills and payroll for the first half of October, 2022

General Fund

Payroll		\$	280,198.99
Bills		\$	458,064.16
	Total	\$	738,263.15

Hotel Tax Administration

Payroll		\$	4,126.21
Bills		\$	1,881.43
	Total	\$	6,007.64

Festival Mgmt Fund

Bills		\$	2,058.87
	Total	\$	2,058.87

Midtown TIF Fund

Bills		\$	1,113.19
	Total	\$	1,113.19

Capital Project Fund

Bills		\$	1,191.00
	Total	\$	1,191.00

	<u>Insurance & Tort Jdgmnt</u>		
Bills		\$	<u>6,940.57</u>
	Total	\$	6,940.57
	<u>Water Fund</u>		
Payroll		\$	43,910.75
Bills		\$	<u>62,374.75</u>
	Total	\$	106,285.50
	<u>Sewer Fund</u>		
Payroll		\$	43,277.85
Bills		\$	<u>70,530.38</u>
	Total	\$	113,808.23
	<u>Health Insurance Fund</u>		
Bills		\$	<u>181,352.61</u>
	Total	\$	181,352.61
	<u>Motor Fuel Tax Fund</u>		
Bills		\$	<u>5,609.29</u>
	Total	\$	5,609.29

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2022-3215

DECLARATION OF LOCAL STATE OF EMERGENCY

State of Illinois
County of Coles
City of Mattoon

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Rick Hall, Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, October 18, 2022, and shall continue until such time as provided in Ordinance No. 2020-5430.

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

WHEREAS, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

WHEREAS, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

WHEREAS, the City Administration has coordinated its response with other Coles County governmental entities.

The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Rick Hall, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.

Mayor Hall opened the floor for Public comments/questions, both in person and online, with no response.

NEW BUSINESS

Mayor Hall seconded by Commissioner Cox moved to adopt Special Ordinance No. 2022-1834, declaring personal property owned by the municipality surplus; and authorizing the sale or disposal of the property.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2022-1834

A SPECIAL ORDINANCE DECLARING PERSONAL PROPERTY OWNED BY THE MUNICIPALITY SURPLUS AND AUTHORIZING THE SALE OR DISPOSAL OF THE PROPERTY

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. Supplies and equipment identified on Exhibit A to this ordinance are no longer necessary or useful to, or for the best interest of, the City of Mattoon, and are hereby declared surplus to the needs of the City of Mattoon.

Section 2. The City of Mattoon, Illinois does not express any warranty or imply any statement of condition of this surplus property. The Department Heads are hereby authorized to administratively sell by the most advantageous means and to negotiate the conditions for the sale, recycle, or other disposition of the property without further formal consideration or approval by the City Council. The City of Mattoon shall reserve the right to accept or reject any and/or all offers for this property.

Section 3. The Mayor and City Clerk are authorized and directed to execute any documents necessary to complete the sale or disposal of the property.

Section 4. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 5. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Hall, seconded by Commissioner Cox, adopted this 18th day of October, 2022, by a roll call vote, as follows:

AYES (Names): Commissioner Closson, Commissioner Cox
Commissioner Graven, Commissioner Phipps,
Mayor Hall
NAYS (Names): None
ABSENT (Names): None

Approved this 18th day of October, 2022.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on October 18, 2022.

Mayor Hall opened the floor for comments. Mayor Hall noted there were two squad cars on the list.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Phipps moved to adopt Special Ordinance No. 2022-1835, authorizing the sale of real estate owned by the municipality located at 2017 Western Avenue to Carl W. Bartels and Kelsa J. Bartels for payment in the amount of

\$5,800.00; and authorizing the mayor to sign all necessary documents to complete the transaction. 07-2-11099-000

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2022-1835

**AN ORDINANCE AUTHORIZING THE SALE OF REAL ESTATE AT 2017
WESTERN AVENUE**

WHEREAS, the City of Mattoon owns certain real estate at 2017 Western Avenue, also known as Lot 7 of Block 111 of Noyes Addition to the City of Mattoon; and

WHEREAS, State Statute 65 ILCS 5/11-76-4.1 enables corporate authorities to accept any contract proposal determined by them to be in the best interest of the municipality by a vote of two-thirds of the corporate authorities then holding office, but in no event at a price less than 80% of the appraised value; and

WHEREAS, the City Council declared said real estate surplus and authorized management staff to sell said real estate by public auction with a minimum acceptable bid of \$5,750.00 in Special Ordinance No. 2022-1823 approved on August 16, 2022; and

WHEREAS, said public auction was conducted by Bauer Auction Company on Monday, September 19, 2022; and

WHEREAS, Carl and Kelsa Bartels were the highest bidders at \$5,800.00, and

WHEREAS, the appraised value of said real estate was \$5,750.00; and

WHEREAS, it has been determined that it is in the best interest of the municipality to sell said real estate to Carl and Kelsa Bartels for the bid amount of \$5,800.00, and

WHEREAS, said real estate is further described in the sketch attached as Exhibit 'X' and the warranty deed attached as Exhibit 'Y'.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. Recitals. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. The City Attorney is authorized to prepare closing documents in the standard form for real estate transactions and the mayor and city clerk are authorized to sign documents conveying by a Municipal Corporation Deed the real estate described in Section 3. of this ordinance to Carl W. Bartels and Kelsa J. Bartels, subject to a payment in the amount of \$5,800.00.

Section 3. The real estate to be conveyed pursuant to this ordinance is legally described as:

LOT 7 BLOCK 111 of Noyes Addition to the Original Town of Mattoon

PIN No. 07-2-11099-000;
Commonly known as: 2017 Western Avenue.

Section 4. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 5. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Closson seconded by Commissioner Phipps adopted this 18th day of October, 2022, by a roll call vote, as follows:

AYES (Names): Commissioner Closson, Commissioner Cox,
Commissioner Graven, Commissioner Phipps,
Mayor Hall

NAYS (Names): None

ABSENT (Names): None

Approved this 18th day of October, 2022.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Dan C. Jones
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on October 18, 2022.

Mayor Hall opened the floor for comments. Director Barber explained the first sale of real estate through online auction performed by Bauer Auction. Commissioner Graven inquired as to the cost with Director Barber noting \$500 to list and the buyer pays five percent to Bauer Auction. Mayor Hall stated the bids could be higher rather than sealed bids. Commissioner Graven noted the percentage of appraisal.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Phipps moved to adopt Special Ordinance No. 2022-1836, granting a special use located at 1021 N. 33rd Street for the purpose of constructing a solar farm. Serenity Solar, LLC and Marilyn Degler McClean – Petitioners

CITY OF MATTOON, ILLINOIS
SPECIAL ORDINANCE NO. 2022-1836

**AN ORDINANCE GRANTING A SPECIAL USE AT 1021 N. 33RD STREET TO
ALLOW CONSTRUCTION OF A SOLAR FARM.**

WHEREAS, there has been filed a written Petition for Serenity Solar L.L.C. requesting a Special Use of the parcel legally described as:

43 1/2 acres of even width off the North side of the North Half of the Southeast Quarter of Section 10; and the South 36.5 acres of the North Half of the Southeast Quarter of Section 10; and the Southeast Quarter of the Southeast Quarter of Section 10; All situated in Township 12 North, Range 7 East of the Third Principal Meridian, Coles County, Illinois,

EXCEPT from all of the above the following 8 tracts of land:

Tract 1: The South 58 1/2 rods of the East 28 rods and 6 inches of the Southeast Quarter of the Southeast Quarter of said Section 10;

Tract 2: Beginning at a point 780 feet West and 30 feet North of the Southeast corner of said Section 10; thence North 325 feet with the East line of Section 10; thence West 300 feet with the South line of Section 10; thence South 325 feet with the East line of Section 10; thence East 300 feet to the point of beginning.

Tract 3: Beginning at the Southeast corner of Section 10, measure North along the East side of section 10, a distance of 30.0 feet; thence measure West, a distance of 462.7 feet parallel to the South line of said section 10 to a point for a place of beginning; thence West parallel to the South line of said Section 10, a distance of 150.00 feet; thence North parallel to the East line of said Section, a distance of 117.0 feet; thence deflecting 32°44' right, a distance of 68.6 feet; thence East parallel to the South line of said section 10, a distance of 110.2 feet; thence South, a distance of 175.3 feet to the place of beginning.

Tract 4: Beginning at the Southwest corner of the Southeast Quarter of the Southeast Quarter of said Section 10; thence North 355 feet; thence East 240 feet; thence South 355 feet; thence West 240 feet to the place of beginning.

Tract 5: Beginning at a point 355 feet North of the Southwest corner of the Southeast Quarter of the Southeast Quarter of said Section 10; thence North 150 feet; thence East 170 feet; thence South 150 feet; thence West 170 feet to the place of beginning.

Tract 6: Part of the Southeast Quarter of Section 10, Township 12 North, Range 7 East of the Third Principal Meridian, more particularly described as follows: Commencing at a concrete nail and id disk marking the Southeast corner of Section 10, Township 12 North, Range 7 East of the Third Principal Meridian; thence azimuth 271°57'52" along the South line of said section 10, a distance of 1,079.47 feet to an existing survey marker; thence azimuth 359°58'05", a distance of 354.89 feet to an existing survey marker and the point of beginning; thence azimuth 271°57'52", a distance of 71.21 feet to an existing survey marker; thence azimuth 0°04'28", a distance of 150.36 feet to an existing survey marker; thence azimuth 91°57'52', a distance of 70.93 feet to a survey marker set; thence azimuth 179°58'05", a distance of 150.36 feet to the point of beginning, situated in Mattoon Township, Coles County, Illinois.

Tract 7: Part of the Southeast Quarter of the Southeast Quarter of Section 10, Township 12 North, Range 7 East of the Third Principal Meridian, Coles County, Illinois, being more particularly described as follows:

Commencing at the Southeast corner of the said Southeast Quarter of the Southeast Quarter of Section 10; thence along the East line of the said Southeast Quarter of the Southeast Quarter of Section 10, North 00°00'42" East, 965.06 feet to the Northeast corner of a tract of land now or formerly owned by J.D. McDowell and the point of beginning; thence along the North line of the said tract and the extension thereof, North 88°23'333" West, 481.10 feet; thence North 0°00'42" East, 142.00 feet; thence South 88°23'33" East, 481.10 feet to the East line of the said Southeast Quarter of the Southeast Quarter of Section 10, South 0°00'42", 142.00 feet to the point of beginning.

Tract 8: That part of the Southeast Quarter of the Southeast Quarter of Section 10, Township 12 North, Range 7 East of the Third Principal Meridian, Coles County, Illinois, described as follows: Beginning at a point on the East line of the Southeast Quarter of said section 10 lying 1107.06 feet North of the Southeast corner of said Section 10; thence North 88°26'22" West, 482.20 feet; thence North 0°23'46" East, 170.00 feet; thence South 88°26'22" East, 483.20 feet to a point on the East line of the Southeast Quarter of said Section 10; thence South 0°23'46" West, 170.00 feet along said East line to the point of beginning.

WHEREAS, said site is zoned C-3, commercial, which does allow the construction of said development with a special use; and

WHEREAS, the property is well suited for a solar farm; and

WHEREAS, the property had previously been granted the same special use twice before; and

WHEREAS, the Planning Commission held a public hearing for the City of Mattoon, Coles County, Illinois, and has recommended that the request be granted; and

WHEREAS the City Council for the City of Mattoon, Coles County, Illinois, deems that it would be in the public interest to approve the special use to allow the construction of said solar farm, and specifically finds that the solar farm is consistent with existing uses and zoning of nearby properties, does not diminish property values, promotes the health, safety, morals and general welfare of the public, provides significant gain the public with no hardship imposed on neighboring property owners, is suitable for the zoned purposes of the project site, and is consistent with the land development in the vicinity.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. Pursuant to enabling authority provided at Section §159.05 of the Mattoon Code of Ordinances, the property legally described as follows:

43 1/2 acres of even width off the North side of the North Half of the Southeast Quarter of Section 10; and the South 36.5 acres of the North Half of the Southeast Quarter of Section 10; and the Southeast Quarter of the Southeast Quarter of Section 10; All situated in Township 12 North, Range 7 East of the Third Principal Meridian, Coles County, Illinois,

EXCEPT from all of the above the following 8 tracts of land:

Tract 1: The South 58 1/2 rods of the East 28 rods and 6 inches of the Southeast Quarter of the Southeast Quarter of said Section 10;

Tract 2: Beginning at a point 780 feet West and 30 feet North of the Southeast corner of said Section 10; thence North 325 feet with the East line of Section 10; thence West 300 feet with the South line of Section 10; thence South 325 feet with the East line of Section 10; thence East 300 feet to the point of beginning.

Tract 3: Beginning at the Southeast corner of Section 10, measure North along the East side of section 10, a distance of 30.0 feet; thence measure West, a distance of 462.7 feet parallel to the South line of said section 10 to a point for a place of beginning; thence West parallel to the South line of said Section 10, a distance of 150.00 feet; thence North parallel to the East line of said Section, a distance of 117.0 feet; thence deflecting $32^{\circ}44'$ right, a distance of 68.6 feet; thence East parallel to the South line of said section 10, a distance of 110.2 feet; thence South, a distance of 175.3 feet to the place of beginning.

Tract 4: Beginning at the Southwest corner of the Southeast Quarter of the Southeast Quarter of said Section 10; thence North 355 feet; thence East 240 feet; thence South 355 feet; thence West 240 feet to the place of beginning.

Tract 5: Beginning at a point 355 feet North of the Southwest corner of the Southeast Quarter of the Southeast Quarter of said Section 10; thence North 150 feet; thence East 170 feet; thence South 150 feet; thence West 170 feet to the place of beginning.

Tract 6: Part of the Southeast Quarter of Section 10, Township 12 North, Range 7 East of the Third Principal Meridian, more particularly described as follows: Commencing at a concrete nail and id disk marking the Southeast corner of Section 10, Township 12 North, Range 7 East of the Third Principal Meridian; thence azimuth $271^{\circ}57'52''$ along the South line of said section 10, a distance of 1,079.47 feet to an existing survey marker; thence azimuth $359^{\circ}58'05''$, a distance of 354.89 feet to an existing survey marker and the point of beginning; thence azimuth $271^{\circ}57'52''$, a distance of 71.21 feet to an existing survey marker; thence azimuth $0^{\circ}04'28''$, a distance of 150.36 feet to an existing survey marker; thence azimuth $91^{\circ}57'52''$, a distance of 70.93 feet to a survey marker set; thence azimuth $179^{\circ}58'05''$, a distance of 150.36 feet to the point of beginning, situated in Mattoon Township, Coles County, Illinois.

Tract 7: Part of the Southeast Quarter of the Southeast Quarter of Section 10, Township 12 North, Range 7 East of the Third Principal Meridian, Coles County, Illinois, being more particularly described as follows:

Commencing at the Southeast corner of the said Southeast Quarter of the Southeast Quarter of Section 10; thence along the East line of the said Southeast Quarter of the Southeast Quarter of Section 10, North $00^{\circ}00'42''$ East, 965.06 feet to the Northeast corner of a tract of land now or formerly owned by J.D. McDowell and the point of beginning; thence along the North line of the said tract and the extension thereof, North $88^{\circ}23'333''$ West, 481.10 feet; thence North $0^{\circ}00'42''$ East, 142.00 feet; thence South $88^{\circ}23'33''$ East, 481.10 feet to the East line of the said Southeast Quarter of the Southeast Quarter of Section 10, South $0^{\circ}00'42''$, 142.00 feet to the point of beginning.

Tract 8: That part of the Southeast Quarter of the Southeast Quarter of Section 10, Township 12 North, Range 7 East of the Third Principal Meridian, Coles County, Illinois, described as follows: Beginning at a point on the East line of the Southeast Quarter of said section 10 lying 1107.06 feet North of the Southeast corner of said Section 10; thence North $88^{\circ}26'22''$ West, 482.20 feet; thence North $0^{\circ}23'46''$ East, 170.00 feet; thence South $88^{\circ}26'22''$ East, 483.20 feet to a point on the East line of the Southeast Quarter of said Section 10; thence South $0^{\circ}23'46''$ West, 170.00 feet along said East line to the point of beginning.

be and the same is granted Special Use for said Solar Farm allowing for lawful right to operate a solar farm with a condition of a decommissioning bond provided by the operator, and updated every 5 years.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Hall seconded by Commissioner Phipps adopted this 18th day of October 2022, by a roll call vote, as follows:

AYES (Names): Commissioner Closson, Commissioner Cox,
Commissioner Graven, Commissioner Phipps
Mayor Hall

NAYS (Names): None

ABSENT (Names): None

Approved this 18th day of October, 2022.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Dan C. Jones
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on October 18, 2022.

Mayor Hall opened the floor for discussion. Administrator Gill noted the property had a special use twice in the past, because they were waiting on the State to accept applications; and explained the changes over the years and request from two to five megawatts.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Graven moved to approve Council Decision Request 2022-2302, approving the appointment of Scott Carter to the Mattoon Arts Council (MAC) for a term ending September 30, 2024.

Mayor Hall opened the floor for comments/questions with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Phipps seconded by Commissioner Closson moved to approve Council Decision Request 2022-2303, authorizing the employment of Shawn Wernsing to the Public Works Department Labor Pool as a Maintenance Worker III position effective October 24, 2022, pending drug testing and background checks.

Mayor Hall opened the floor for questions/comments. Director Barber noted a better year for hiring, provided Mr. Wernsing's background, and had one more candidate to hire. Mayor Hall inquired if the hire was budgeted with Director Barber answering affirmatively.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Cox moved to approve Council Decision Request 2022-2304, awarding the November 2022-April 2023 Water Treatment Plant chemical bids to:

USALCO	for	Alum	@	28.7¢ /pound
Hawkins, Inc.	for	Ammonium Sulfate	@	68.5¢/pound
Airgas Mid-America	for	Carbon Dioxide	@	10.5¢ /pound
Polydyne, Inc.	for	Cationic Polymer	@	89¢ /pound
Hawkins, Inc.	for	Chlorine	@	\$1.29/pound
Water Solutions Unlimited	for	Fluoride	@	39¢/pound
Water Solutions Unlimited	for	Sodium Permanganate	@	\$1.32 /pound; and
Water Solutions Unlimited	for	Phosphate Blend	@	\$1.06/pound.

Mayor Hall opened the floor for comments with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Closson moved to approve Council Decision Request 2022-2305, approving a \$500 grant by the Tourism Advisory Committee from FY22/23 hotel/motel tax funds to the Omega Nu Chapter of Sigma Alpha in support of the Witches Walk and Ball to be held on October 29, 2022; and authorizing the mayor to sign the agreement.

Mayor Hall opened the floor for comments with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, ABSTAIN Mayor Hall.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT updated Council on the Inspections permits, researched different departments and upcoming arbitration comparables for the attorneys, and responded to business and citizen complaints. Mayor Hall opened the floor for questions with no response.

CITY ATTORNEY explained the Judge's hearing on Quakenbush property, asked pictures of progress, reset telephone conference before City Court, and would be speaking with Administrator Gill and Chief Gaines; and would be requesting to make his fines permanent. Commissioner Cox inquired if the property was cleaned. Attorney Jones stated the fines were in excess of \$6,000, the judge was giving Mr. Quakenbush one more chance and gave the pictures to Administrator Gill and Inspector Sudkamp to review. Mayor Hall opened the floor for questions with no response.

CITY CLERK noted the processing of various reports, had discussions with the broker, preparing for benefits renewals of health insurance, FSAs, IMRF life insurance, insurance elections, creditable coverage notices, and upcoming agenda items. Mayor Hall opened the floor for questions with no response.

FINANCE distributed and reviewed the September Financial Report including the general fund revenues and expenditures, cash position, revenue tracking changes and unrestricted cash; and updated Council on the filing of unclaimed property to the State, 2022 tax levy and pension reports. Mayor Hall opened the floor for questions with no response.

PUBLIC WORKS announced live cameras in the Depot, our crews were replacing the sanitary sewer at Buxton Subdivision. Mayor Hall inquired if the cameras resolution was better with Director Barber answering affirmatively. Chief Gaines stated the dispatchers are able to view and call officers as needed. Commissioner Graven inquired as to outside cameras with Director Barber noting outdoor cameras were currently on hold. Mayor Hall opened the floor for questions with no response.

FIRE updated Council on calls for service, inspections & follow-ups, EMS and ARP training, elementary schools' show-and-tell, fire drills and extinguisher demos, additional ambulance ready for service next week, and day spent with the OSHA agent, who would send the mayor a report on the inspection. Mayor Hall opened the floor for questions with no response.

POLICE updated Council on calls for service, arrests and a successful Pork Chop Dinner. Mayor Hall noted the Dinner was paid for through donations and volunteers.

ARTS AND TOURISM announced 15 new Lightworks sponsors, 40 vendors for the upcoming Arts Council Holiday Sale at the Mall, preparing for Bagelfest 2023 including a music series called Bagel Bites. Mayor Hall opened the floor for questions. Mayor Hall noted the upcoming Veterans Day Parade at 11:00 a.m. Director Burgett announced the Lightworks walkthrough event on November 17 with the vehicle opening on the 18th.

Mayor Hall opened the floor for a citizen who wanted to address the Council. Mr. Mike Strack addressed the Council concerning the electrical panel on his home; and requested the City approve his panel as in compliance with the City rules and let him take the matter up with Ameren, who wanted a more expensive panel on his home. Mayor Hall appreciated Mr. Strack bringing up his concern and stated the City would follow-up.

COMMENTS BY THE COUNCIL

Commissioner Closson noted the successful open ceremony for the Dog Park on October 8th and his meeting with WWTP Superintendent Ethan Ervin and Administrator Gill regarding the need for upgrades at the Waste Water Treatment Plant or a new plant. Mayor Hall noted the

long-term plan for step-by-step improvements needed to be complete before moving forward. Commissioner Cox had nothing further. Commissioner Graven thanked Director Barber for the Depot elevator lights. Commissioner Phipps thanked Superintendent Ervin for the tour of the sewer plant and appreciated the tour of the Water Treatment Plant. Mayor Hall updated Council on the sports complex with a name of Emerald Lakes; noted an analysis for revenue projections through an independent study hired by the Mattoon Sports Complex, which was necessary for the bonding process.

Mayor Hall seconded by Commissioner Graven moved to Recess to close session at 7:11 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of the appointment, compensation, discipline, performance, or dismissal of specific employees of the City or legal counsel for the City under (5ILCS 120 (2)(C)(1)).

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Council reconvened at 7:52 p.m.

Commissioner Cox seconded by Commissioner Closson moved to adjourn at 7:53 p.m.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

/s/Susan J. O'Brien
City Clerk

BILLS & PAYROLL:

BILLS & PAYROLL BEGIN ON THE NEXT PAGE.

CITY OF MATTOON
 PAYROLL 10/28/2022
 10/8/2022-10/21/2022

	G/L ACCOUNT	ACCOUNT NAME	AMOUNT
CITY COUNCIL	110 5110-111	SALARIES OF REG EMPLOYEES	\$ 502.17
CITY CLERK	110 5120-111	SALARIES OF REG EMPLOYEES	\$ 3,237.47
	110 5120-114	COMPENSATED ABSENCES	\$ 378.90
CITY ADMINISTRATOR	110 5130-111	SALARIES OF REG EMPLOYEES	\$ 2,059.87
	110 5130-114	COMPENSATED ABSENCES	\$ 58.84
FINANCIAL ADMINISTRATION	110 5150-111	SALARIES OF REG EMPLOYEES	\$ 1,655.66
	110 5150-114	COMPENSATED ABSENCES	\$ 209.93
COMPUTER INFO SYSTEMS	110 5170-111	SALARIES OF REG EMPLOYEES	\$ 1,825.81
	110 5170-114	COMPENSATED ABSENCES	\$ 782.46
POLICE ADMINISTRATION	110 5211-111	SALARIES OF REG EMPLOYEES	\$ 14,803.24
CRIMINAL INVESTIGATION	110 5212-111	SALARIES OF REG EMPLOYEES	\$ 11,724.65
PATROL	110 5213-111	SALARIES OF REG EMPLOYEES	\$ 81,893.78
	110 5213-113	OVERTIME	\$ 2,629.55
K-9 SERVICE	110 5214-111	SALARIES OF REG EMPLOYEES	\$ 5,487.24
	110 5214-113	OVERTIME	\$ 1,330.43
SCHOOL RESOURCE PROGRAM	110 5227-111	SALARIES OF REG EMPLOYEES	\$ 6,968.82
	110 5227-113	OVERTIME	\$ 1,763.50
FIRE PROTECTION ADMIN	110 5241-111	SALARIES OF REG EMPLOYEES	\$ 47,570.88
	110 5241-113	OVERTIME	\$ 18,450.41
	110 5241-114	COMPENSATED ABSENCES	\$ 3,491.26
AMBULANCE SERVICE	110 5242-111	SALARIES OF REG EMPLOYEES	\$ 20,317.93
	110 5242-113	OVERTIME	\$ 7,907.33
	110 5242-114	COMPENSATED ABSENCES	\$ 1,458.07
CODE ENFORCEMENT ADMIN	110 5261-111	SALARIES OF REG EMPLOYEES	\$ 123.23
	110 5261-114	COMPENSATED ABSENCES	\$ 13.69
PUBLIC WORKS ADMIN	110 5310-111	SALARIES OF REG EMPLOYEES	\$ 5,081.29
	110 5310-114	COMPENSATED ABSENCES	\$ 330.72
STREETS	110 5320-111	SALARIES OF REG EMPLOYEES	\$ 10,467.62
	110 5320-112	SALARIES OF TEMP EMPLOYEES	\$ 351.00
	110 5320-113	OVERTIME	\$ 419.46
	110 5320-114	COMPENSATED ABSENCES	\$ 917.33
CUSTODIAL SERVICES	110 5381-111	SALARIES OF REG EMPLOYEES	\$ 2,255.55
	110 5381-114	COMPENSATED ABSENCES	\$ 118.72
PARK ADMINISTRATION	110 5511-111	SALARIES OF REG EMPLOYEES	\$ 7,144.32
	110 5511-112	SALARIES OF TEMP EMPLOYEES	\$ 1,633.00
	110 5511-113	OVERTIME	\$ 460.38
LAKE MATTOON	110 5512-111	SALARIES OF REG EMPLOYEES	\$ 2,701.61
	110 5512-112	SALARIES OF TEMP EMPLOYEES	\$ 266.50
	110 5512-113	OVERTIME	\$ 1,845.58
CEMETERY	110 5570-111	SALARIES OF REG EMPLOYEES	\$ 5,175.17
	110 5570-112	SALARIES OF TEMP EMPLOYEES	\$ 344.50
	110 5570-113	OVERTIME	\$ 289.57
		*** FUND 110 TOTALS ***	\$ 276,447.44

CITY OF MATTOON
 PAYROLL 10/28/2022
 10/8/2022-10/21/2022

HOTEL TAX ADMINISTRATION	122 5653-111	SALARIES OF REG EMPLOYEES	\$ 2,987.41
	122 5653-112	SALARIES OF TEMP EMPLOYEES	\$ 1,388.80
		*** FUND 122 TOTALS ***	\$ 4,376.21
WATER TREATMENT PLANT	211 5353-111	SALARIES OF REG EMPLOYEES	\$ 13,619.41
	211 5353-113	OVERTIME	\$ 195.82
	211 5353-114	COMPENSATED ABSENCES	\$ 1,207.78
WATER DISTRIBUTION	211 5354-111	SALARIES OF REG EMPLOYEES	\$ 10,159.74
	211 5354-112	SALARIES OF TEMP EMPLOYEES	\$ 344.50
	211 5354-113	OVERTIME	\$ 472.15
	211 5354-114	COMPENSATED ABSENCES	\$ 890.32
ACCOUNTING & COLLECTION	211 5355-111	SALARIES OF REG EMPLOYEES	\$ 5,964.91
	211 5355-114	COMPENSATED ABSENCES	\$ 797.19
ADMINISTRATIVE & GENERAL	211 5356-111	SALARIES OF REG EMPLOYEES	\$ 9,260.20
	211 5356-114	COMPENSATED ABSENCES	\$ 471.97
		*** FUND 211 TOTALS ***	\$ 43,383.99
SANITARY SEWER MTCE & CLEAN	212 5342-111	SALARIES OF REG EMPLOYEES	\$ 10,159.74
	212 5342-112	SALARIES OF TEMP EMPLOYEES	\$ 344.50
	212 5342-113	OVERTIME	\$ 472.15
	212 5342-114	COMPENSATED ABSENCES	\$ 890.32
WASTEWATER TREATMENT PLANT	212 5344-111	SALARIES OF REG EMPLOYEES	\$ 12,879.37
	212 5344-113	OVERTIME	\$ 179.40
	212 5344-114	COMPENSATED ABSENCES	\$ 2,278.53
ACCOUNTING & COLLECTION	212 5345-111	SALARIES OF REG EMPLOYEES	\$ 5,964.91
	212 5345-114	COMPENSATED ABSENCES	\$ 797.23
ADMINISTRATIVE & GENERAL	212 5346-111	SALARIES OF REG EMPLOYEES	\$ 9,260.20
	212 5346-114	COMPENSATED ABSENCES	\$ 471.96
		*** FUND 212 TOTALS ***	\$ 43,698.31
		*** GRAND TOTALS ***	\$ 367,905.95

CITY OF MATTOON
PAYROLL 10/28/2022
10/8/2022-10/21/2022

*** PAY CODE TOTALS ***

PAY CODE	NO OF TIMES	HOURS	AMOUNT
SALARY PAY	132	10,452.98	\$ 308,427.21
VACATION PAY	21	243.5	\$ 7,624.09
SICK PAY-AFSCME	8	69.5	\$ 2,157.53
HOLIDAY PAY-REGULAR	26	88.8	\$ 2,355.92
SICK-NON UNION	5	41.5	\$ 1,318.98
COMP PAID	5	64.5	\$ 1,551.23
REGULAR PAY	14	346	\$ 5,647.28
OVERTIME PAY	24	776	\$ 32,407.37
VACATION PAY	2	48	\$ 1,391.90
STRAIGHT OT POLICE	3	120.75	\$ 4,008.36
SHIFT PAY	2	96	\$ 65.28
SHIFT PAY	4	300	\$ 234.00
COMP EARNED	1	12	\$ -
SICK-FD UNION	2	26.5	\$ 716.80

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 110 CITY COUNCIL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000720	CARDMEMBER SERVICES	I-202210213208	110 5110-562	TRAVEL & TRAI:	LASALLE CAFE LUNA	153785	20.40
01-000720	CARDMEMBER SERVICES	I-202210213208	110 5110-562	TRAVEL & TRAI:	GRANT PARK BISTRO	153785	38.79
01-000720	CARDMEMBER SERVICES	I-202210213208	110 5110-562	TRAVEL & TRAI:	YOLK	153785	25.87
01-000720	CARDMEMBER SERVICES	I-202210213208	110 5110-562	TRAVEL & TRAI:	HILTON	153785	662.14
						VENDOR 01-000720 TOTALS	747.20
DEPARTMENT 110 CITY COUNCIL						TOTAL:	747.20
01-001598	INTERNATIONAL INSTITUT	I-202210263223	110 5120-519	OTHER PROFESS:	2023 IIMC DUES	153843	185.00
						VENDOR 01-001598 TOTALS	185.00
01-003762	XEROX FINANCIAL SERVIC	I-3422138	110 5120-814	PRINT/COPY MA:	LEASE & USE PAYMENTS	153878	566.81
01-003762	XEROX FINANCIAL SERVIC	I-3489793	110 5120-814	PRINT/COPY MA:	LEASE PAYMENT	153879	258.22
						VENDOR 01-003762 TOTALS	825.03
DEPARTMENT 120 CITY CLERK						TOTAL:	1,010.03
01-000720	CARDMEMBER SERVICES	I-202210213208	110 5130-562	TRAVEL & TRAI:	LASALLE CAFE LUNA	153785	20.41
01-000720	CARDMEMBER SERVICES	I-202210213208	110 5130-562	TRAVEL & TRAI:	GRANT PARK BISTRO	153785	38.80
01-000720	CARDMEMBER SERVICES	I-202210213208	110 5130-562	TRAVEL & TRAI:	YOLK	153785	25.87
01-000720	CARDMEMBER SERVICES	I-202210213208	110 5130-571	DUES & MEMBER:	ILCMA	153785	269.75
01-000720	CARDMEMBER SERVICES	I-202210213208	110 5130-562	TRAVEL & TRAI:	HILTON	153785	712.14
						VENDOR 01-000720 TOTALS	1,066.97
DEPARTMENT 130 CITY ADMINISTRATOR						TOTAL:	1,066.97
01-001657	TYLER TECHNOLOGIES	I-025-398842	110 5150-516	TECHNOLOGY SU:	MAINTENANCE 12/1/22-	153874	6,761.51
						VENDOR 01-001657 TOTALS	6,761.51
01-004201	PROFESSIONAL SOFTWARE	I-202210213205	110 5150-516	TECHNOLOGY SU:	FIX ASSETS SOFTWARE	153788	181.66
						VENDOR 01-004201 TOTALS	181.66
DEPARTMENT 150 FINANCIAL ADMINISTRATION						TOTAL:	6,943.17

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 160 LEGAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001286	ANCEL GLINK, P.C.	I-92345	110 5160-519	OTHER PROFESS:	LEGAL SERVICES	153809	1,571.50
						VENDOR 01-001286 TOTALS	1,571.50
01-004299	SMITH LAW, LTD.	I-2153	110 5160-519	OTHER PROFESS:	LEGAL SERVICES	153866	640.00
01-004299	SMITH LAW, LTD.	I-2158	110 5160-519	OTHER PROFESS:	LEGAL SERVICES	153866	100.00
01-004299	SMITH LAW, LTD.	I-2159	110 5160-519	OTHER PROFESS:	LEGAL SERVICES	153866	614.25
01-004299	SMITH LAW, LTD.	I-NOV2022-LEGALSERV	110 5160-519	OTHER PROFESS:	LEGAL SERVICES	153866	3,750.00
						VENDOR 01-004299 TOTALS	5,104.25
DEPARTMENT 160 LEGAL SERVICES						TOTAL:	6,675.75
01-000720	CARDMEMBER SERVICES	I-202210213208	110 5170-516	TECHNOLOGY SU:	HOST GATOR	153785	203.40
						VENDOR 01-000720 TOTALS	203.40
01-001620	VERIZON WIRELESS	I-9918286181	110 5170-533	CELLULAR PHON:	MOBILES	153876	42.27
						VENDOR 01-001620 TOTALS	42.27
01-001657	TYLER TECHNOLOGIES	I-025-398842	110 5170-516	TECHNOLOGY SU:	MAINTENANCE 12/1/22-	153874	1,472.71
						VENDOR 01-001657 TOTALS	1,472.71
01-004469	CRITICAL INSIGHT	I-2022-12562	110 5170-852	NETWORK SECUR:	NETWORK SECURITY AUD	153823	500.00
						VENDOR 01-004469 TOTALS	500.00
01-005640	CDW GOVERNMENT	I-DN23356	110 5170-325	SOFTWARE	: IT PDF SOFTWARE	153815	100.54
						VENDOR 01-005640 TOTALS	100.54
01-023800	CONSOLIDATED COMMUNICA	I-202210203167	110 5170-854	WIDE AREA NET:	101-0937	005593	92.77
						VENDOR 01-023800 TOTALS	92.77
DEPARTMENT 170 COMPUTER INFO SYSTEMS						TOTAL:	2,411.69

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000720	CARDMEMBER SERVICES	I-202210213208	110 5211-319	MISCELLANEOUS: TACO AMIGOS		153785	945.11
01-000720	CARDMEMBER SERVICES	I-202210213208	110 5211-316	TOOLS & EQUIP: AXON		153785	792.30
01-000720	CARDMEMBER SERVICES	I-202210213208	110 5211-319	MISCELLANEOUS: COUNTY MARKET		153785	72.13
01-000720	CARDMEMBER SERVICES	I-202210213208	110 5211-319	MISCELLANEOUS: VILLA PIZZA		153785	38.48
						VENDOR 01-000720 TOTALS	1,848.02
01-001620	VERIZON WIRELESS	I-9918286181	110 5211-533	CELLULAR PHON: MOBILES		153876	546.99
01-001620	VERIZON WIRELESS	I-9918286181	110 5211-533	CELLULAR PHON: MOBILES		153876	45.56
						VENDOR 01-001620 TOTALS	592.55
01-002723	CENTRAL SERVICE CENTER	I-22-701	110 5211-535	RADIOS : 2L12 REPAIRS		153816	1,334.00
01-002723	CENTRAL SERVICE CENTER	I-22-702	110 5211-535	RADIOS : 2L10 REPAIRS		153816	1,946.90
						VENDOR 01-002723 TOTALS	3,280.90
01-003705	EDWARDS CARPENTRY, INC	I-2396	110 5211-579	MISC OTHER PU: MOWING 9/23 AND 9/30		153829	265.00
01-003705	EDWARDS CARPENTRY, INC	I-2397	110 5211-579	MISC OTHER PU: MOWING 10/7 AND 10/1		153829	265.00
						VENDOR 01-003705 TOTALS	530.00
01-003762	XEROX FINANCIAL SERVIC	I-3422138	110 5211-814	PRINT/COPY MA: LEASE & USE PAYMENTS		153878	276.84
01-003762	XEROX FINANCIAL SERVIC	I-3489793	110 5211-814	PRINT/COPY MA: LEASE PAYMENT		153879	146.62
01-003762	XEROX FINANCIAL SERVIC	I-3553174	110 5211-814	PRINT/COPY MA: LEASE & USE PAYMENT		153880	246.23
						VENDOR 01-003762 TOTALS	669.69
01-003846	BRIAN E. HUSTON	I-44	110 5211-535	RADIOS : INSTALL & PROGRAM LI		153838	1,225.00
						VENDOR 01-003846 TOTALS	1,225.00
01-004468	GUARDIAN LASER	I-1126	110 5211-319	MISCELLANEOUS: AWARDS		153835	230.00
						VENDOR 01-004468 TOTALS	230.00
01-009057	TECHNOLOGY MANAGEMENT	I-T2307846	110 5211-537	I-WIN ACCESS : COMM SVCS 9/2022		153872	501.75
						VENDOR 01-009057 TOTALS	501.75

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-037800	RAY O'HERRON CO	I-2226804	110 5211-315	UNIFORMS & CL:	BATON	153861	182.36
					VENDOR 01-037800 TOTALS		182.36
01-038400	PITNEY BOWES INC	I-3105750729	110 5211-531	POSTAGE	: POSTAGE METER LEASE	153858	175.98
					VENDOR 01-038400 TOTALS		175.98
01-043522	STAPLES CREDIT PLAN	I-202210263233	110 5211-311	OFFICE SUPPLI:	BATTERIES, FILTERS, PL	153868	96.91
01-043522	STAPLES CREDIT PLAN	I-202210263233	110 5211-311	OFFICE SUPPLI:	COFFEE, HAND SANITIZE	153868	288.50
					VENDOR 01-043522 TOTALS		385.41
DEPARTMENT 211 POLICE ADMINISTRATION						TOTAL:	9,621.66
01-000720	CARDMEMBER SERVICES	I-202210213208	110 5214-319	MISCELLANEOUS:	PACKTRACK	153785	140.00
					VENDOR 01-000720 TOTALS		140.00
DEPARTMENT 214 K-9 SERVICE						TOTAL:	140.00
01-002723	CENTRAL SERVICE CENTER	I-22-703	110 5223-434	REPAIR OF VEH:	2L16 REPAIRS	153816	800.00
					VENDOR 01-002723 TOTALS		800.00
01-002934	SOUTH CENTRAL FS, INC.	I-202210263230	110 5223-326	FUEL	: SEPTEMBER FUEL	153799	5,957.39
					VENDOR 01-002934 TOTALS		5,957.39
01-003951	ZURCHER TIRE, INC.	C-5303283820	110 5223-318	VEHICLE PARTS:	TIRE CREDIT	153882	868.64
01-003951	ZURCHER TIRE, INC.	C-5303285495	110 5223-318	VEHICLE PARTS:	TIRE CREDIT	153882	400.00
01-003951	ZURCHER TIRE, INC.	I-5303282938	110 5223-318	VEHICLE PARTS:	TIRES	153882	1,440.00
					VENDOR 01-003951 TOTALS		171.36
01-034603	MEARS AUTOMOTIVE, INC.	I-35286	110 5223-434	REPAIR OF VEH:	OIL CHANGE	153850	38.06
01-034603	MEARS AUTOMOTIVE, INC.	I-35287	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	153850	87.44

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 223 AUTOMOTIVE SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-034603	MEARS AUTOMOTIVE, INC.	I-35289	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	153850	141.23
01-034603	MEARS AUTOMOTIVE, INC.	I-35293	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	153850	87.44
01-034603	MEARS AUTOMOTIVE, INC.	I-35294	110 5223-434	REPAIR OF VEH:	OIL CHANGE	153850	38.06
01-034603	MEARS AUTOMOTIVE, INC.	I-35295	110 5223-434	REPAIR OF VEH:	OIL CHANGE	153850	38.06
01-034603	MEARS AUTOMOTIVE, INC.	I-35297	110 5223-434	REPAIR OF VEH:	OIL CHANGE	153850	38.06
01-034603	MEARS AUTOMOTIVE, INC.	I-35299	110 5223-434	REPAIR OF VEH:	OIL CHANGE	153850	38.06
01-034603	MEARS AUTOMOTIVE, INC.	I-35332	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	153850	822.67
01-034603	MEARS AUTOMOTIVE, INC.	I-35365	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	153850	195.92
01-034603	MEARS AUTOMOTIVE, INC.	I-35378	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	153850	205.39
						VENDOR 01-034603 TOTALS	1,730.39

DEPARTMENT 223 AUTOMOTIVE SERVICES TOTAL: 8,659.14

01-001070	AMEREN ILLINOIS	I-202210203163	110 5224-321	UTILITIES	: 620 S 12TH	005590	48.23
						VENDOR 01-001070 TOTALS	48.23

01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	110 5224-321	UTILITIES	: 1700 WABASH	153871	276.24
						VENDOR 01-003557 TOTALS	276.24

01-019020	GLOBAL TECHNICAL SYSTE	I-105009725-1	110 5224-439	OTHER REPAIR	: REPLACE ANTENNA	153834	4,034.28
						VENDOR 01-019020 TOTALS	4,034.28

01-033800	MATTOON WATER DEPT	I-202210203171	110 5224-321	UTILITIES	: 221 S 17TH	005596	42.71
01-033800	MATTOON WATER DEPT	I-202210203172	110 5224-321	UTILITIES	: 1710 WABASH	005597	213.59
						VENDOR 01-033800 TOTALS	256.30

01-043371	SPRINGFIELD ELECTRIC	I-SO10164582.001	110 5224-432	REPAIR OF BUI:	FLUORESCENT BULBS	153867	156.56
01-043371	SPRINGFIELD ELECTRIC	I-SO10166081.001	110 5224-432	REPAIR OF BUI:	FLUORESCENT BULBS	153867	66.56
						VENDOR 01-043371 TOTALS	223.12

DEPARTMENT 224 POLICE BUILDINGS TOTAL: 4,838.17

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001408	INDUSTRIAL MECHANICAL	I-10236	110 5241-432	REPAIR OF BUI:	LOUNGE A/C REPAIRS	153841	241.73
					VENDOR 01-001408 TOTALS		241.73
01-001487	AUTOZONE, INC.	I-0637594597	110 5241-318	VEHICLE PARTS:	HEADLIGHT	153810	14.80
					VENDOR 01-001487 TOTALS		14.80
01-001620	VERIZON WIRELESS	I-9918286181	110 5241-532	TELEPHONE :	MOBILES	153876	216.06
					VENDOR 01-001620 TOTALS		216.06
01-001984	BOUND TREE MEDICAL, LL	I-84730559	110 5241-313	MEDICAL & SAF:	MEDICAL SUPPLIES	153813	313.62
					VENDOR 01-001984 TOTALS		313.62
01-002934	SOUTH CENTRAL FS, INC.	I-202210263230	110 5241-326	FUEL :	SEPTEMBER FUEL	153799	1,571.17
					VENDOR 01-002934 TOTALS		1,571.17
01-003470	SUB-AQUATICS, INC.	I-INV-IL65-51	110 5241-433	REPAIR OF MAC:	SEMI ANNUAL MAINTENA	153870	705.57
					VENDOR 01-003470 TOTALS		705.57
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	110 5241-321	UTILITIES :	2700 MARSHALL AVE	153871	10.33
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	110 5241-321	UTILITIES :	1801 PRAIRIE	153871	0.01-
					VENDOR 01-003557 TOTALS		10.32
01-003762	XEROX FINANCIAL SERVIC	I-3556768	110 5241-814	PRINT/COPY MA:	LEASE PAYMENT	153881	34.23
					VENDOR 01-003762 TOTALS		34.23
01-003953	AMAZON CAPITAL SERVICE	I-1XGY-HKNL-GKH6	110 5241-315	UNIFORMS & CL:	SAFETY BOOTS	153806	125.98
					VENDOR 01-003953 TOTALS		125.98

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-010900	D TO Z SPORTS	I-28768	110 5241-315	UNIFORMS & CL: 1/4 ZIP & EMBROIDER	153824		109.00
					VENDOR 01-010900 TOTALS		109.00
01-011875	DENNING AUTOMOTIVE	I-202210263227	110 5241-434	REPAIR OF VEH: OIL CHANGE	153826		55.00
					VENDOR 01-011875 TOTALS		55.00
01-016000	JOHN DEERE FINANCIAL	I-202210263229	110 5241-319	MISCELLANEOUS: OIL DRY, FUEL MIX	153798		68.90
					VENDOR 01-016000 TOTALS		68.90
01-040451	S & S SERVICE CO	I-76058	110 5241-434	REPAIR OF VEH: UNIT 23 REPAIRS	153863		1,071.94
					VENDOR 01-040451 TOTALS		1,071.94
DEPARTMENT 241 FIRE PROTECTION ADMIN.						TOTAL:	4,538.32
01-000720	CARDMEMBER SERVICES	I-202210213208	110 5242-562	TRAVEL & TRAI: AMERICAN HEART ASSOC	153785		151.00
01-000720	CARDMEMBER SERVICES	I-202210213208	110 5242-579	MISC OTHER PU: IDPH	153785		26.00
					VENDOR 01-000720 TOTALS		177.00
01-001620	VERIZON WIRELESS	I-9918286181	110 5242-532	TELEPHONE : MOBILES	153876		72.02
					VENDOR 01-001620 TOTALS		72.02
01-001984	BOUND TREE MEDICAL, LL I-84728696		110 5242-313	MEDICAL & SAF: MEDICAL SUPPLIES	153813		37.12
01-001984	BOUND TREE MEDICAL, LL I-84730559		110 5242-313	MEDICAL & SAF: MEDICAL SUPPLIES	153813		522.88
					VENDOR 01-001984 TOTALS		560.00
01-002934	SOUTH CENTRAL FS, INC. I-202210263230		110 5242-326	FUEL : SEPTEMBER FUEL	153799		1,431.99
					VENDOR 01-002934 TOTALS		1,431.99
01-004447	AMERICAN RESPONSE VEHI I-12384		110 5242-319	MISCELLANEOUS: SQUAD BENCH SEAT CUS	153807		213.85
					VENDOR 01-004447 TOTALS		213.85

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 242 AMBULANCE SERVICE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-025600	ILMO PRODUCTS COMPANY	I-01330175	110 5242-313	MEDICAL & SAF:	OXYGEN	153839	50.57
						VENDOR 01-025600 TOTALS	50.57
01-043371	SPRINGFIELD ELECTRIC	I-S010171099.001	110 5242-318	VEHICLE PARTS:	HEADLIGHT WIRE HARNE	153867	54.22
						VENDOR 01-043371 TOTALS	54.22
01-044200	KC SUMMERS BUICK	I-5186670	110 5242-318	VEHICLE PARTS:	HEADLAMPS	153844	416.01
						VENDOR 01-044200 TOTALS	416.01
						DEPARTMENT 242 AMBULANCE SERVICE TOTAL:	2,975.66
01-002934	SOUTH CENTRAL FS, INC.	I-202210263230	110 5261-326	FUEL	: SEPTEMBER FUEL	153799	88.99
						VENDOR 01-002934 TOTALS	88.99
01-003762	XEROX FINANCIAL SERVIC	I-3422138	110 5261-311	OFFICE SUPPLI:	LEASE & USE PAYMENTS	153878	43.52
01-003762	XEROX FINANCIAL SERVIC	I-3489793	110 5261-311	OFFICE SUPPLI:	LEASE PAYMENT	153879	21.91
						VENDOR 01-003762 TOTALS	65.43
						DEPARTMENT 261 COMMUNITY DEVELOPMENT TOTAL:	154.42
01-001620	VERIZON WIRELESS	I-9918286181	110 5310-533	CELLULAR PHON:	MOBILES	153876	14.09
						VENDOR 01-001620 TOTALS	14.09
01-003488	S.S.C. SERVICES, INC.	I-8527	110 5310-460	OTHER PROFESS:	JANITORIAL SERVICES	153864	66.00
01-003488	S.S.C. SERVICES, INC.	I-8529	110 5310-460	OTHER PROFESS:	JANITORIAL SERVICES	153864	66.00
						VENDOR 01-003488 TOTALS	132.00
01-003762	XEROX FINANCIAL SERVIC	I-3422138	110 5310-814	PRINT/COPY MA:	LEASE & USE PAYMENTS	153878	116.94
01-003762	XEROX FINANCIAL SERVIC	I-3489793	110 5310-814	PRINT/COPY MA:	LEASE PAYMENT	153879	52.86
						VENDOR 01-003762 TOTALS	169.80

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 310 PUBLIC WORKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004298	WM CORPORATE SERVICES, I	0068960-2754-4	110 5310-421	DISPOSAL SERV:	TRASH SERVICES	005622	1,639.06
01-004298	WM CORPORATE SERVICES, I	0073597-4072-2	110 5310-421	DISPOSAL SERV:	TRASH SERVICES	005622	300.66
					VENDOR 01-004298 TOTALS		1,939.72
01-030000	KULL LUMBER CO	I-202210253218	110 5310-316	TOOLS & EQUIP:	FLASHLIGHTS,BATTERIE	153846	125.83
					VENDOR 01-030000 TOTALS		125.83
				DEPARTMENT 310	PUBLIC WORKS	TOTAL:	2,381.44
01-001070	AMEREN ILLINOIS	I-202210203155	110 5320-321	UTILITIES	: 420 N LOGAN	005583	32.90
					VENDOR 01-001070 TOTALS		32.90
01-001213	DIESEL SPEED REPAIR, I	I-19797	110 5320-434	REPAIR OF VEH:	DIESEL SPEED REPAIR,	153828	171.56
					VENDOR 01-001213 TOTALS		171.56
01-001852	ROCKE OVERHEAD DOORS	I-46602	110 5320-432	REPAIR OF BUI:	SERVICE CALL	153862	50.00
					VENDOR 01-001852 TOTALS		50.00
01-002934	SOUTH CENTRAL FS, INC. I	202210263230	110 5320-326	FUEL	: SEPTEMBER FUEL	153799	3,548.81
					VENDOR 01-002934 TOTALS		3,548.81
01-002958	BATTERY SPECIALISTS, I	I-190993	110 5320-434	REPAIR OF VEH:	BATTERY SPECIALISTS,	153811	66.63
					VENDOR 01-002958 TOTALS		66.63
01-002990	CINTAS	I-5127081718	110 5320-313	MEDICAL & SAF:	MEDICAL SUPPLIES	153817	34.67
					VENDOR 01-002990 TOTALS		34.67
01-003095	ADVANCE AUTO PARTS	I-202210253217	110 5320-318	VEHICLE PARTS:	GLASS CLEANER	153805	3.98
					VENDOR 01-003095 TOTALS		3.98

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003488	S.S.C. SERVICES, INC.	I-8517	110 5320-460	OTHER PROP MA:	JANITORIAL SERVICES	153864	291.66
					VENDOR 01-003488 TOTALS		291.66
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	110 5320-321	UTILITIES	: 401 DEWITT	153871	14.81
					VENDOR 01-003557 TOTALS		14.81
01-003762	XEROX FINANCIAL SERVIC	I-3422138	110 5320-814	PRINT/COPY MA:	LEASE & USE PAYMENTS	153878	53.10
01-003762	XEROX FINANCIAL SERVIC	I-3489793	110 5320-814	PRINT/COPY MA:	LEASE PAYMENT	153879	37.44
					VENDOR 01-003762 TOTALS		90.54
01-004298	WM CORPORATE SERVICES,	I-0000735-4072-6	110 5320-460	OTHER PROP MA:	TRASH SERVICES	005622	158.24
					VENDOR 01-004298 TOTALS		158.24
01-007820	COE EQUIPMENT INC	I-79982	110 5320-318	VEHICLE PARTS:	PIPE RACK	153820	43.39
01-007820	COE EQUIPMENT INC	I-79989	110 5320-318	VEHICLE PARTS:	SPRING,UPPER CAP	153820	17.82
					VENDOR 01-007820 TOTALS		61.21
01-011600	DEBUHR'S SEED STORE	I-44895	110 5320-315	LANDSCAPING S:	GRASS SEED	153825	206.97
01-011600	DEBUHR'S SEED STORE	I-45812	110 5320-315	LANDSCAPING S:	GRASS SEED	153825	68.99
					VENDOR 01-011600 TOTALS		275.96
01-016140	FASTENAL COMPANY	I-ILMAT160491	110 5320-316	TOOLS & EQUIP:	FASTENAL COMPANY	153831	83.00
01-016140	FASTENAL COMPANY	I-ILMAT160492	110 5320-316	TOOLS & EQUIP:	SAW,CUT OFF WHEEL	153831	135.76
01-016140	FASTENAL COMPANY	I-ILMAT160637	110 5320-316	TOOLS & EQUIP:	WRENCH KIT	153831	226.06
					VENDOR 01-016140 TOTALS		444.82
01-025600	ILMO PRODUCTS COMPANY	I-01325604	110 5320-440	RENTALS	: CYLINDER RENTAL	153839	9.00
01-025600	ILMO PRODUCTS COMPANY	I-01327627	110 5320-440	RENTALS	: CYLINDER RENTAL	153839	35.10
					VENDOR 01-025600 TOTALS		44.10

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-030000	KULL LUMBER CO	I-202210253218	110 5320-318	VEHICLE PARTS: NIPPLES		153846	7.95
01-030000	KULL LUMBER CO	I-202210253218	110 5320-313	MEDICAL & SAF: BUG SPRAY		153846	5.32
01-030000	KULL LUMBER CO	I-202210253218	110 5320-319	MISCELLANEOUS: LUMBER,		153846	79.90
						VENDOR 01-030000 TOTALS	93.17
01-031000	LORENZ SUPPLY CO.	I-586532	110 5320-311	OFFICE SUPPLI: DISH SOAP		153848	5.22
01-031000	LORENZ SUPPLY CO.	I-587075	110 5320-432	REPAIR OF BUI: SOAP		153848	16.03
						VENDOR 01-031000 TOTALS	21.25
01-033800	MATTOON WATER DEPT	I-202210203185	110 5320-321	UTILITIES : 401 DEWITT AVE EAST	005610		32.32
01-033800	MATTOON WATER DEPT	I-202210203186	110 5320-321	UTILITIES : 420 N LOGAN	005611		34.91
						VENDOR 01-033800 TOTALS	67.23
01-035154	MID-ILLINOIS CONCRETE	I-253845	110 5320-316	TOOLS & EQUIP: TOOLS		153852	50.83
						VENDOR 01-035154 TOTALS	50.83
						DEPARTMENT 320 STREETS TOTAL:	5,522.37
01-000720	CARDMEMBER SERVICES	I-202210213208	110 5381-319	MISCELLANEOUS: HALL SIGNS		153785	137.65
						VENDOR 01-000720 TOTALS	137.65
01-001070	AMEREN ILLINOIS	I-202210203149	110 5381-321	UTILITIES : 1718 B'DWAY UNIT B	005579		257.83
01-001070	AMEREN ILLINOIS	I-202210203150	110 5381-321	UTILITIES : 1701 B'DWAY	005580		71.07
						VENDOR 01-001070 TOTALS	328.90
01-003488	S.S.C. SERVICES, INC.	I-8527	110 5381-460	OTHER PROP MA: JANITORIAL SERVICES	153864		268.00
01-003488	S.S.C. SERVICES, INC.	I-8529	110 5381-460	OTHER PROP MA: JANITORIAL SERVICES	153864		297.95
						VENDOR 01-003488 TOTALS	565.95
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	110 5381-321	UTILITIES : 1701 WABASH	153871		15.76
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	110 5381-321	UTILITIES : 208 N 19TH	153871		1,196.74
						VENDOR 01-003557 TOTALS	1,212.50

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 381 CUSTODIAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-033800	MATTOON WATER DEPT	I-202210203187	110 5381-321	UTILITIES	: 1701 B'DWAY	005612	42.60
01-033800	MATTOON WATER DEPT	I-202210203188	110 5381-321	UTILITIES	: 1701 WABASH	005613	37.03
						VENDOR 01-033800 TOTALS	79.63
01-035600	KONE INC	I-962329025	110 5381-435	ELEVATOR SERV:	ELEVATOR MNTCE 10/20 153845		541.15
01-035600	KONE INC	I-962329026	110 5381-435	ELEVATOR SERV:	ELEVATOR MNTCE 10/20 153845		169.55
						VENDOR 01-035600 TOTALS	710.70
						DEPARTMENT 381 CUSTODIAL SERVICES TOTAL:	3,035.33
01-001070	AMEREN ILLINOIS	I-202210203153	110 5511-321	UTILITIES	: 500 B'DWAY BALL LIGH	005581	289.74
01-001070	AMEREN ILLINOIS	I-202210203154	110 5511-321	UTILITIES	: 212 N 12TH	005582	105.38
01-001070	AMEREN ILLINOIS	I-202210203156	110 5511-321	UTILITIES	: 632 S 14TH SE END OF	005584	214.16
01-001070	AMEREN ILLINOIS	I-202210203158	110 5511-321	UTILITIES	: 500 B'DWAY PETERSON	005586	37.63
01-001070	AMEREN ILLINOIS	I-202210203162	110 5511-321	UTILITIES	: 1 S 22ND BALL DIAMON	005589	53.59
						VENDOR 01-001070 TOTALS	700.50
01-001620	VERIZON WIRELESS	I-9918286181	110 5511-533	CELLULAR PHON:	MOBILES	153876	78.28
						VENDOR 01-001620 TOTALS	78.28
01-002958	BATTERY SPECIALISTS, I	I-191158	110 5511-434	REPAIR OF VEH:	ALTERNATOR	153811	156.95
						VENDOR 01-002958 TOTALS	156.95
01-003206	BIRKEYS	I-P42257	110 5511-319	MISCELLANEOUS:	OIL	153812	62.16
						VENDOR 01-003206 TOTALS	62.16
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	110 5511-321	UTILITIES	: 212 N 12TH	153871	54.84
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	110 5511-321	UTILITIES	: 500 B'DWAY	153871	6.52
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	110 5511-321	UTILITIES	: 500 BROADWAY	153871	0.01-
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	110 5511-321	UTILITIES	: 500 B'DWAY	153871	6.53
						VENDOR 01-003557 TOTALS	67.88

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 511 PARKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003953	AMAZON CAPITAL SERVICE	I-1LQ6-X96Q-C346	110 5511-311	OFFICE SUPPLI:	SPACE HEATER,ADDING	153806	41.67
01-003953	AMAZON CAPITAL SERVICE	I-1N6H-JXGX-J6GH	110 5511-319	MISCELLANEOUS:	MULTICODE REMOTES	153806	99.75
						VENDOR 01-003953 TOTALS	141.42
01-020803	HARRELSON PLUMBING & H	I-M1907	110 5511-440	RENTALS	: POTTY RENTAL	153836	92.00
01-020803	HARRELSON PLUMBING & H	I-M1913	110 5511-440	RENTALS	: POTTY RENTAL	153836	92.00
01-020803	HARRELSON PLUMBING & H	I-M1914	110 5511-440	RENTALS	: POTTY RENTAL	153836	92.00
						VENDOR 01-020803 TOTALS	276.00
01-033800	MATTOON WATER DEPT	I-202210203173	110 5511-321	UTILITIES	: 418 RICHMOND	005598	37.59
01-033800	MATTOON WATER DEPT	I-202210203177	110 5511-321	UTILITIES	: 212 N 12TH BLDG 2	005602	9.84
01-033800	MATTOON WATER DEPT	I-202210203181	110 5511-321	UTILITIES	: 500 BROADWAY RESTROO	005606	1,311.21
01-033800	MATTOON WATER DEPT	I-202210203182	110 5511-321	UTILITIES	: 500 B'DWAY PAVILION	005607	103.32
01-033800	MATTOON WATER DEPT	I-202210203183	110 5511-321	UTILITIES	: 500 B'DWAY PETERSON	005608	9.73
01-033800	MATTOON WATER DEPT	I-202210203189	110 5511-321	UTILITIES	: LAWSON BASEBALL DIAM	005614	33.36
						VENDOR 01-033800 TOTALS	1,505.05
01-039600	NEAL TIRE MATTOON	I-202210253216	110 5511-434	REPAIR OF VEH:	TIRE REPAIRS	153854	27.69
						VENDOR 01-039600 TOTALS	27.69
DEPARTMENT 511 PARKS						TOTAL:	3,015.93
01-000481	PANA WHOLESALE BAIT CO	I-2698646	110 5512-317	CONCESSION & :	CONCESSIONS	153856	503.40
						VENDOR 01-000481 TOTALS	503.40
01-001620	VERIZON WIRELESS	I-9918286181	110 5512-533	CELLULAR PHON:	MOBILES	153876	52.27
						VENDOR 01-001620 TOTALS	52.27
01-009093	CONNOR CO	I-S010204038.001	110 5512-432	REPAIR OF BUI:	RESTROOM REPAIRS	153821	283.05
01-009093	CONNOR CO	I-S010204507.001	110 5512-432	REPAIR OF BUI:	CAPS	153821	17.80
						VENDOR 01-009093 TOTALS	300.85

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 512 LAKE MATTOON

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-012025	DETECTION SECURITY CO	I-182174	110 5512-576	SECURITY SERV:	MARINA SECURITY	153827	47.00
VENDOR 01-012025 TOTALS							47.00
01-020803	HARRELSON PLUMBING & H	I-M1898	110 5512-432	REPAIR OF BUI:	RR & CLEANING STA PI	153836	1,092.00
01-020803	HARRELSON PLUMBING & H	I-M1908	110 5512-440	RENTALS	: POTTY RENTAL-MARINA	153836	122.00
01-020803	HARRELSON PLUMBING & H	I-M1909	110 5512-440	RENTALS	: POTTY RENTAL-WEST CA	153836	122.00
01-020803	HARRELSON PLUMBING & H	I-M1910	110 5512-440	RENTALS	: POTTY RENTAL-LAKE PA	153836	92.00
VENDOR 01-020803 TOTALS							1,428.00
01-024060	IL DEPT OF NATURAL RES	I-202210203170	110 5512-802	HUNTING/FISHI:	LAKE FISHING LICENSE	005595	56.00
01-024060	IL DEPT OF NATURAL RES	I-202210263231	110 5512-802	HUNTING/FISHI:	LAKE FISHING LICENSE	005629	632.25
VENDOR 01-024060 TOTALS							688.25
01-030065	LAKE MATTOON PUBLIC WA	I-202210213200	110 5512-321	UTILITIES	: 3586 975 NORTH RD	153787	20.86
01-030065	LAKE MATTOON PUBLIC WA	I-202210213201	110 5512-321	UTILITIES	: 2 CO RD 1200 NORTH R	153787	218.52
01-030065	LAKE MATTOON PUBLIC WA	I-202210213202	110 5512-321	UTILITIES	: 1290 CO RD 000 EAST	153787	52.34
01-030065	LAKE MATTOON PUBLIC WA	I-202210213203	110 5512-321	UTILITIES	: 1296 CO RD 000 EAST	153787	23.45
01-030065	LAKE MATTOON PUBLIC WA	I-202210213204	110 5512-321	UTILITIES	: 1298 CO RD 000 EAST	153787	212.13
VENDOR 01-030065 TOTALS							527.30
01-041755	SHELBY ELECTRIC COOPER	I-202210203190	110 5512-321	UTILITIES	: CAUSEWAY BRIDGE	005615	52.00
01-041755	SHELBY ELECTRIC COOPER	I-202210203191	110 5512-321	UTILITIES	: NEW TRF	005616	1,153.20
01-041755	SHELBY ELECTRIC COOPER	I-202210203192	110 5512-321	UTILITIES	: BEACH	005617	122.60
01-041755	SHELBY ELECTRIC COOPER	I-202210203193	110 5512-321	UTILITIES	: RESTROOMS	005618	213.39
01-041755	SHELBY ELECTRIC COOPER	I-202210203194	110 5512-321	UTILITIES	: MARINA	005619	436.67
01-041755	SHELBY ELECTRIC COOPER	I-202210203195	110 5512-321	UTILITIES	: CAMPGROUND	005620	2,229.49
01-041755	SHELBY ELECTRIC COOPER	I-202210203196	110 5512-321	UTILITIES	: HUFFMANS	005621	1,053.55
VENDOR 01-041755 TOTALS							5,260.90
DEPARTMENT 512 LAKE MATTOON TOTAL:							8,807.97

01-020803	HARRELSON PLUMBING & H	I-M1905	110 5551-440	RENTALS	: POTTY RENTAL-SKATE P	153836	92.00
01-020803	HARRELSON PLUMBING & H	I-M1906	110 5551-440	RENTALS	: POTTY RENTAL-BIKE TR	153836	92.00
01-020803	HARRELSON PLUMBING & H	I-M1911	110 5551-440	RENTALS	: POTTY RENTAL-GIRLS C	153836	92.00
01-020803	HARRELSON PLUMBING & H	I-M1912	110 5551-440	RENTALS	: POTTY RENTAL-BOYS CO	153836	92.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 551 SPORTS FACILITIES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020803	HARRELSON PLUMBING & H	I-M1915	110 5551-440	RENTALS	: POTTY RENTAL-JFL COM	153836	332.00
						VENDOR 01-020803 TOTALS	700.00
01-033800	MATTOON WATER DEPT	I-202210203174	110 5551-321	UTILITIES	: 307 RICHMOND GRIMES	005599	166.21
01-033800	MATTOON WATER DEPT	I-202210203175	110 5551-321	UTILITIES	: 305 RICHMOND GRIMES	005600	495.85
01-033800	MATTOON WATER DEPT	I-202210203176	110 5551-321	UTILITIES	: 301 RICHMOND	005601	315.36
01-033800	MATTOON WATER DEPT	I-202210203178	110 5551-321	UTILITIES	: 713 SHELBY GIRLS COM	005603	230.41
01-033800	MATTOON WATER DEPT	I-202210203179	110 5551-321	UTILITIES	: 421 SHELBY MJFL	005604	264.25
01-033800	MATTOON WATER DEPT	I-202210203180	110 5551-321	UTILITIES	: 421 SHELBY MJFL	005605	629.33
01-033800	MATTOON WATER DEPT	I-202210203184	110 5551-321	UTILITIES	: 801 SHELBY MJBL	005609	568.18
						VENDOR 01-033800 TOTALS	2,669.59
						DEPARTMENT 551 SPORTS FACILITIES TOTAL:	3,369.59
01-001070	AMEREN ILLINOIS	I-202210203159	110 5570-321	UTILITIES	: 917 N 22ND	005587	15.82
						VENDOR 01-001070 TOTALS	15.82
01-001620	VERIZON WIRELESS	I-9918286181	110 5570-533	CELLULAR PHON:	MOBILES	153876	42.27
						VENDOR 01-001620 TOTALS	42.27
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	110 5570-321	UTILITIES	: 917 N 22ND	153871	9.76
						VENDOR 01-003557 TOTALS	9.76
01-011600	DEBUHR'S SEED STORE	I-46253	110 5570-424	LAWN CARE	: GRASS SEED	153825	79.99
						VENDOR 01-011600 TOTALS	79.99
						DEPARTMENT 570 DODGE GROVE CEMETERY TOTAL:	147.84
						VENDOR SET 110 GENERAL FUND TOTAL:	76,062.65

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 122 HOTEL TAX FUND

DEPARTMENT: 653 HOTEL TAX ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000720	CARDMEMBER SERVICES	I-202210213208	122 5653-540	ADVERTISING	: HOVER	153785	135.86
01-000720	CARDMEMBER SERVICES	I-202210213208	122 5653-540	ADVERTISING	: CANVA	153785	12.99
01-000720	CARDMEMBER SERVICES	I-202210213208	122 5653-562	TRAVEL & TRAI:	HOLIDAY INN	153785	271.18
01-000720	CARDMEMBER SERVICES	I-202210213208	122 5653-562	TRAVEL & TRAI:	TIME ZONE INC	153785	375.00
01-000720	CARDMEMBER SERVICES	I-202210213208	122 5653-562	TRAVEL & TRAI:	BIG GROVE TAVERN	153785	26.07
01-000720	CARDMEMBER SERVICES	I-202210213208	122 5653-562	TRAVEL & TRAI:	SKILLSHARE	153785	165.00

VENDOR 01-000720 TOTALS 986.10

01-001070	AMEREN ILLINOIS	I-202210203141	122 5653-321	NATURAL GAS &:	4219 DEWITT WELCOME	005571	31.83
01-001070	AMEREN ILLINOIS	I-202210203145	122 5653-321	NATURAL GAS &:	3901 MARSHALL WELCOM	005575	25.85
01-001070	AMEREN ILLINOIS	I-202210203148	122 5653-321	NATURAL GAS &:	1718 B'DWAY UNIT C	005578	94.28

VENDOR 01-001070 TOTALS 151.96

01-003953	AMAZON CAPITAL SERVICE	I-13XD-WRP9-CH7H	122 5653-572	COMMUNITY PRO:	TRUNK OR TREAT DECOR	153806	439.66
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VENDOR 01-003953 TOTALS 439.66

DEPARTMENT 653 HOTEL TAX ADMINISTRATION TOTAL: 1,577.72

VENDOR SET 122 HOTEL TAX FUND TOTAL: 1,577.72

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 123 FESTIVAL MGMT FUND

DEPARTMENT: 586 LIGHTWORKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-033200	MATTOON PRINTING CENTE	I-202210253214	123 5586-540	ADVERTISING	: POSTCARDS	153849	43.75
						VENDOR 01-033200 TOTALS	43.75
						DEPARTMENT 586 LIGHTWORKS	TOTAL: 43.75
						VENDOR SET 123 FESTIVAL MGMT FUND	TOTAL: 43.75

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 130 CAPITAL PROJECT FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000117	FULLER-WENTE INC	I-202210263226	130 5321-730	IMPROVEMENTS :	RIDDLE STORM SEWER	153833	12,702.50
						VENDOR 01-000117 TOTALS	12,702.50
01-043371	SPRINGFIELD ELECTRIC	I-SO10137695.002	130 5321-730	IMPROVEMENTS :	LIGHT FIXTURES	153867	1,403.26
						VENDOR 01-043371 TOTALS	1,403.26
DEPARTMENT 321 STREETS						TOTAL:	14,105.76
VENDOR SET 130 CAPITAL PROJECT FUND						TOTAL:	14,105.76

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 151 SOUTH RT 45 TIF DISTRICT

DEPARTMENT: 604 SOUTH RT 45 TIF DISTRICT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-017403	FIRST MID-IL BANK & TR I-202210283234		151 5604-818	OTHER TIF DEB: LOAN 2103038748		153797	39,393.21
01-017403	FIRST MID-IL BANK & TR I-202210283234		151 5604-817	INTEREST EXPE: LOAN 2103038748		153797	18,542.77
						VENDOR 01-017403 TOTALS	57,935.98

DEPARTMENT 604 SOUTH RT 45 TIF DISTRICT TOTAL: 57,935.98

VENDOR SET 151 SOUTH RT 45 TIF DISTRICT TOTAL: 57,935.98

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 154 BROADWAY EAST BUS DIST

DEPARTMENT: 604 BROADWAY EAST BUSINESS DI

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002962	LARSON ENTERPRISES	I-202210253215	154 5604-825	BUSINESS DIST:	JULY SALES TAX REBAT	153847	2,789.71
						VENDOR 01-002962 TOTALS	2,789.71
						DEPARTMENT 604 BROADWAY EAST BUSINESS DI	TOTAL: 2,789.71
						VENDOR SET 154 BROADWAY EAST BUS DIST	TOTAL: 2,789.71

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000799	POLYDYNE, INC.	I-1684585	211 5353-314	CHEMICALS	: CLARIFLOC	153859	5,451.00
					VENDOR 01-000799 TOTALS		5,451.00
01-001070	AMEREN ILLINOIS	I-202210203144	211 5353-321	NATURAL GAS &	: RR2, SHED	005574	36.01
01-001070	AMEREN ILLINOIS	I-202210203147	211 5353-321	NATURAL GAS &	: 2800 E LAKE PARADISE	005577	1,724.04
					VENDOR 01-001070 TOTALS		1,760.05
01-001620	VERIZON WIRELESS	I-9918286181	211 5353-533	CELLULAR PHON:	MOBILES	153876	36.01
					VENDOR 01-001620 TOTALS		36.01
01-002434	HAWKINS, INC.	I-6310242	211 5353-314	CHEMICALS	: CHEMICALS	153837	368.40
					VENDOR 01-002434 TOTALS		368.40
01-003097	CINTAS	I-4134063122	211 5353-439	OTHER REPAIR :	MOP,TOWELS,MATS	153818	37.53
01-003097	CINTAS	I-4134725637	211 5353-439	OTHER REPAIR :	MOP,TOWELS,MATS	153818	37.53
					VENDOR 01-003097 TOTALS		75.06
01-003206	BIRKEYS	I-P42527	211 5353-433	REPAIR OF MAC:	CHAIN	153812	15.00
					VENDOR 01-003206 TOTALS		15.00
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	211 5353-321	NATURAL GAS &:	RR2 WATER DEPT	153871	5.44
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	211 5353-321	NATURAL GAS &:	2941 LAKE ROAD	153871	5.44
					VENDOR 01-003557 TOTALS		10.88
01-003953	AMAZON CAPITAL SERVICE	I-1WY9-X4C1-XQCH	211 5353-433	REPAIR OF MAC:	CARBURETOR REPLACEME	153806	22.97
01-003953	AMAZON CAPITAL SERVICE	I-1XKC-WWPT-7NGC	211 5353-319	MISCELLANEOUS:	WATER FILTER CARTRID	153806	26.00
					VENDOR 01-003953 TOTALS		48.97
01-004056	MICROTECH SCIENTIFIC	I-26887	211 5353-319	MISCELLANEOUS:	WATER SAMPLE BOTTLES	153851	1,116.87
					VENDOR 01-004056 TOTALS		1,116.87

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT		
01-017621	FOREST BIOMEDICAL INC	I-5554	211 5353-319	MISCELLANEOUS:	FOREST BIOMEDICAL IN	153832	3,798.00		
					VENDOR 01-017621	TOTALS	3,798.00		
01-035365	MISSISSIPPI LIME COMPA	I-1637731	211 5353-314	CHEMICALS	: LIME	153853	6,424.80		
					VENDOR 01-035365	TOTALS	6,424.80		
01-037976	PACE ANALYTICAL SERVIC	I-I9532272	211 5353-519	OTHER PROFESS:	PACE ANALYTICAL SERV	153855	86.88		
01-037976	PACE ANALYTICAL SERVIC	I-I9532925	211 5353-519	OTHER PROFESS:	PACE ANALYTICAL SERV	153855	771.82		
					VENDOR 01-037976	TOTALS	858.70		
01-038300	PERRY'S LOCKSMITH	I-32-80848	211 5353-377	PLANT EQUIPME:	INSTALL MORTISE LOCK	153857	2,029.22		
01-038300	PERRY'S LOCKSMITH	I-36-81020	211 5353-377	PLANT EQUIPME:	REPLACE ELECTRIC STR	153857	764.91		
					VENDOR 01-038300	TOTALS	2,794.13		
01-039600	NEAL TIRE MATTOON	I-202210253216	211 5353-318	VEHICLE PARTS:	TIRES	153854	383.36		
					VENDOR 01-039600	TOTALS	383.36		
01-045171	USA BLUEBOOK	I-152189	211 5353-319	MISCELLANEOUS:	USA BLUEBOOK	153875	153.44		
					VENDOR 01-045171	TOTALS	153.44		
01-046603	WATER SOLUTIONS UNLIMI	I-107896	211 5353-314	CHEMICALS	: CHEMICALS	153877	2,532.90		
					VENDOR 01-046603	TOTALS	2,532.90		
						DEPARTMENT 353	WATER TREATMENT PLANT	TOTAL:	25,827.57
01-001070	AMEREN ILLINOIS	I-202210203143	211 5354-321	NATURAL GAS &:	S 12TH ST	005573	18.61		
01-001070	AMEREN ILLINOIS	I-202210203161	211 5354-321	NATURAL GAS &:	1201 MARSHALL	005588	26.99		
01-001070	AMEREN ILLINOIS	I-202210203164	211 5354-321	NATURAL GAS &:	621 S 12TH	005591	25.90		
					VENDOR 01-001070	TOTALS	71.50		

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001213	DIESEL SPEED REPAIR, I	I-19797	211 5354-434	REPAIR OF VEH:	DIESEL SPEED REPAIR,	153828	171.56
					VENDOR 01-001213 TOTALS		171.56
01-001620	VERIZON WIRELESS	I-9918286181	211 5354-533	CELL PHONES :	MOBILES	153876	54.01
					VENDOR 01-001620 TOTALS		54.01
01-001852	ROCKE OVERHEAD DOORS	I-46602	211 5354-432	REPAIR OF STR:	SERVICE CALL	153862	50.00
					VENDOR 01-001852 TOTALS		50.00
01-002934	SOUTH CENTRAL FS, INC.	I-202210263230	211 5354-326	FUEL	: SEPTEMBER FUEL	153799	3,548.82
					VENDOR 01-002934 TOTALS		3,548.82
01-002958	BATTERY SPECIALISTS, I	I-190993	211 5354-434	REPAIR OF VEH:	BATTERY SPECIALISTS,	153811	66.63
					VENDOR 01-002958 TOTALS		66.63
01-002990	CINTAS	I-5127081718	211 5354-313	MEDICAL & SAF:	MEDICAL SUPPLIES	153817	34.67
					VENDOR 01-002990 TOTALS		34.67
01-003095	ADVANCE AUTO PARTS	I-202210253217	211 5354-318	VEHICLE PARTS:	GLASS CLEANER	153805	3.98
					VENDOR 01-003095 TOTALS		3.98
01-003488	S.S.C. SERVICES, INC.	I-8517	211 5354-460	OTHER PROPERT:	JANITORIAL SERVICES	153864	291.66
					VENDOR 01-003488 TOTALS		291.66
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	211 5354-321	NATURAL GAS &:	401 DEWITT	153871	14.82
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	211 5354-321	NATURAL GAS &:	1201 MARSHALL	153871	16.85
					VENDOR 01-003557 TOTALS		31.67

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003762	XEROX FINANCIAL SERVIC	I-3422138	211 5354-814	PRINTING/COPY:	LEASE & USE PAYMENTS	153878	51.54
01-003762	XEROX FINANCIAL SERVIC	I-3489793	211 5354-814	PRINTING/COPY:	LEASE PAYMENT	153879	36.34
						VENDOR 01-003762 TOTALS	87.88
01-004298	WM CORPORATE SERVICES,	I-0000735-4072-6	211 5354-460	OTHER PROPERT:	TRASH SERVICES	005622	158.24
						VENDOR 01-004298 TOTALS	158.24
01-007820	COE EQUIPMENT INC	I-79982	211 5354-318	VEHICLE PARTS:	PIPE RACK	153820	43.39
01-007820	COE EQUIPMENT INC	I-79989	211 5354-318	VEHICLE PARTS:	SPRING,UPPER CAP	153820	17.82
						VENDOR 01-007820 TOTALS	61.21
01-016140	FASTENAL COMPANY	I-ILMAT160491	211 5354-316	TOOLS & EQUIP:	FASTENAL COMPANY	153831	83.00
01-016140	FASTENAL COMPANY	I-ILMAT160492	211 5354-316	TOOLS & EQUIP:	SAW,CUT OFF WHEEL	153831	135.76
01-016140	FASTENAL COMPANY	I-ILMAT160637	211 5354-316	TOOLS & EQUIP:	WRENCH KIT	153831	226.06
						VENDOR 01-016140 TOTALS	444.82
01-021402	3 SISTERS LOGISTICS, L	I-82979	211 5354-376	BACKFILL & SU:	CA07	153804	1,121.42
						VENDOR 01-021402 TOTALS	1,121.42
01-025600	ILMO PRODUCTS COMPANY	I-01325604	211 5354-440	RENTALS	: CYLINDER RENTAL	153839	9.00
01-025600	ILMO PRODUCTS COMPANY	I-01327627	211 5354-440	RENTALS	: CYLINDER RENTAL	153839	35.10
						VENDOR 01-025600 TOTALS	44.10
01-025682	IMCO UTILITY SUPPLY	I-1121370-01	211 5354-374	SERVICE LINE :	IMCO UTILITY SUPPLY	153840	1,530.00
01-025682	IMCO UTILITY SUPPLY	I-1122571-00	211 5354-375	LEAK REPAIR M:	COUPLING,GASKETS	153840	201.00
01-025682	IMCO UTILITY SUPPLY	I-1122601-00	211 5354-316	TOOLS & EQUIP:	TILE PROBES,WRENCHES	153840	352.69
						VENDOR 01-025682 TOTALS	2,083.69
01-030000	KULL LUMBER CO	I-202210253218	211 5354-318	VEHICLE PARTS:	NIPPLES	153846	7.96
01-030000	KULL LUMBER CO	I-202210253218	211 5354-313	MEDICAL & SAF:	BUG SPRAY	153846	5.33
01-030000	KULL LUMBER CO	I-202210253218	211 5354-319	MISCELLANEOUS:	LUMBER,	153846	79.90
						VENDOR 01-030000 TOTALS	93.19

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-031000	LORENZ SUPPLY CO.	I-586532	211 5354-311	OFFICE SUPPLI:	DISH SOAP	153848	5.22
01-031000	LORENZ SUPPLY CO.	I-587075	211 5354-432	REPAIR OF STR:	SOAP	153848	16.03
VENDOR 01-031000 TOTALS							21.25
01-033800	MATTOON WATER DEPT	I-202210203185	211 5354-321	NATURAL GAS &:	401 DEWITT AVE EAST	005610	32.32
VENDOR 01-033800 TOTALS							32.32
01-035154	MID-ILLINOIS CONCRETE	I-253845	211 5354-316	TOOLS & EQUIP:	TOOLS	153852	50.83
01-035154	MID-ILLINOIS CONCRETE	I-254248	211 5354-376	BACKFILL & SU:	27TH & MARION	153852	366.00
VENDOR 01-035154 TOTALS							416.83
DEPARTMENT 354 WATER DISTRIBUTION TOTAL:							8,889.45
01-001620	VERIZON WIRELESS	I-9918286181	211 5355-532	TELEPHONE	: MOBILES	153876	36.02
VENDOR 01-001620 TOTALS							36.02
01-001657	TYLER TECHNOLOGIES	C-025-368455	211 5355-516	TECHNOLOGY SU:	MAINTENANCE CREDIT	153874	398.53-
01-001657	TYLER TECHNOLOGIES	C-025-388535	211 5355-516	TECHNOLOGY SU:	HANDHELD METER READE	153874	398.54-
01-001657	TYLER TECHNOLOGIES	I-025-398842	211 5355-516	TECHNOLOGY SU:	MAINTENANCE 12/1/22-	153874	12,211.04
VENDOR 01-001657 TOTALS							11,413.97
01-002934	SOUTH CENTRAL FS, INC.	I-202210263230	211 5355-326	FUEL	: SEPTEMBER FUEL	153799	246.68
VENDOR 01-002934 TOTALS							246.68
01-003490	INFOSEND, INC.	I-221670	211 5355-531	POSTAGE	: WATER BILL PRINTING	153842	1,391.94
01-003490	INFOSEND, INC.	I-221670	211 5355-519	OTHER PROFESS:	WATER BILL PRINTING	153842	352.72
VENDOR 01-003490 TOTALS							1,744.66
01-004201	PROFESSIONAL SOFTWARE	I-202210213205	211 5355-516	TECHNOLOGY SU:	FIX ASSETS SOFTWARE	153788	181.67
VENDOR 01-004201 TOTALS							181.67

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 355 ACCOUNTING & COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023800	CONSOLIDATED COMMUNICA	I-202210203168	211 5355-532	TELEPHONE	: 101-5520	005594	46.39
						VENDOR 01-023800 TOTALS	46.39
						DEPARTMENT 355 ACCOUNTING & COLLECTION TOTAL:	13,669.39
01-001615	AMERICAN WATER WORKS	I-S07141	211 5356-571	DUES & MEMBER:	MEMBERSHIP 2023	153808	2,373.00
						VENDOR 01-001615 TOTALS	2,373.00
01-001620	VERIZON WIRELESS	I-9918286181	211 5356-533	CELLULAR PHON:	MOBILES	153876	14.09
						VENDOR 01-001620 TOTALS	14.09
01-003488	S.S.C. SERVICES, INC.	I-8527	211 5356-460	OTHER PROPERT:	JANITORIAL SERVICES	153864	66.00
01-003488	S.S.C. SERVICES, INC.	I-8529	211 5356-460	OTHER PROPERT:	JANITORIAL SERVICES	153864	66.00
						VENDOR 01-003488 TOTALS	132.00
01-003762	XEROX FINANCIAL SERVIC	I-3422138	211 5356-814	PRINT/COPY MA:	LEASE & USE PAYMENTS	153878	113.50
01-003762	XEROX FINANCIAL SERVIC	I-3489793	211 5356-814	PRINT/COPY MA:	LEASE PAYMENT	153879	51.31
						VENDOR 01-003762 TOTALS	164.81
01-030000	KULL LUMBER CO	I-202210253218	211 5356-316	TOOLS & EQUIP:	FLASHLIGHTS,BATTERIE	153846	125.83
						VENDOR 01-030000 TOTALS	125.83
						DEPARTMENT 356 ADMINISTRATIVE & GENERAL TOTAL:	2,809.73
						VENDOR SET 211 WATER FUND TOTAL:	51,196.14

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001213	DIESEL SPEED REPAIR, I	I-19797	212 5342-434	REPAIR OF VEH:	DIESEL SPEED REPAIR,	153828	171.56
					VENDOR 01-001213 TOTALS		171.56
01-001383	STARK EXCAVATING, INC. I	I-202210253219	212 5342-730	IMPROVEMENTS :	CSO PIPING PHASE 1-C	153869	663,731.60
					VENDOR 01-001383 TOTALS		663,731.60
01-001620	VERIZON WIRELESS	I-9918286181	212 5342-533	CELL PHONES :	MOBILES	153876	54.02
					VENDOR 01-001620 TOTALS		54.02
01-001852	ROCKE OVERHEAD DOORS	I-46602	212 5342-432	REPAIR OF STR:	SERVICE CALL	153862	50.00
					VENDOR 01-001852 TOTALS		50.00
01-002934	SOUTH CENTRAL FS, INC. I	I-202210263230	212 5342-326	FUEL :	SEPTEMBER FUEL	153799	3,548.82
					VENDOR 01-002934 TOTALS		3,548.82
01-002958	BATTERY SPECIALISTS, I	I-190993	212 5342-434	REPAIR OF VEH:	BATTERY SPECIALISTS,	153811	66.64
					VENDOR 01-002958 TOTALS		66.64
01-002990	CINTAS	I-5127081718	212 5342-313	MEDICAL & SAF:	MEDICAL SUPPLIES	153817	34.67
					VENDOR 01-002990 TOTALS		34.67
01-003095	ADVANCE AUTO PARTS	I-202210253217	212 5342-318	VEHICLE PARTS:	GLASS CLEANER	153805	3.98
					VENDOR 01-003095 TOTALS		3.98
01-003488	S.S.C. SERVICES, INC. I	I-8517	212 5342-460	OTHER PROPERT:	JANITORIAL SERVICES	153864	291.68
					VENDOR 01-003488 TOTALS		291.68
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	212 5342-321	UTILITIES :	401 DEWITT	153871	14.82
					VENDOR 01-003557 TOTALS		14.82

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003762	XEROX FINANCIAL SERVIC	I-3422138	212 5342-814	PRINTING/COPY: LEASE & USE	PAYMENTS	153878	51.54
01-003762	XEROX FINANCIAL SERVIC	I-3489793	212 5342-814	PRINTING/COPY: LEASE	PAYMENT	153879	36.34
						VENDOR 01-003762 TOTALS	87.88
01-003947	PROGRESSIVE CHEMICAL &	I-53273	212 5342-316	TOOLS & EQUIP: PROGRESSIVE	CHEMICAL	153860	523.84
						VENDOR 01-003947 TOTALS	523.84
01-004298	WM CORPORATE SERVICES,	I-0000735-4072-6	212 5342-460	OTHER PROPRT: TRASH	SERVICES	005622	158.26
						VENDOR 01-004298 TOTALS	158.26
01-004470	MARK ELLIOTT	I-38646	212 5342-439	OTHER REPAIR : 1525 ANNIS	SEWER REP	153830	915.00
						VENDOR 01-004470 TOTALS	915.00
01-007820	COE EQUIPMENT INC	I-79969	212 5342-318	VEHICLE PARTS: SEWAGE	MACHINE	153820	3,559.22
01-007820	COE EQUIPMENT INC	I-79982	212 5342-318	VEHICLE PARTS: PIPE	RACK	153820	43.39
01-007820	COE EQUIPMENT INC	I-79989	212 5342-318	VEHICLE PARTS: SPRING,	UPPER CAP	153820	17.84
01-007820	COE EQUIPMENT INC	I-80032	212 5342-318	VEHICLE PARTS: RECYCLED	WATER PACKA	153820	3,311.45
01-007820	COE EQUIPMENT INC	I-80045	212 5342-318	VEHICLE PARTS: SOCKET	PLUGS,NOZZLE	153820	75.76
						VENDOR 01-007820 TOTALS	7,007.66
01-010000	CRAWFORD MURPHY & TILL	I-0224095	212 5342-730	IMPROVEMENTS : CSO	PIPING-ENGINEER	153822	205.00
						VENDOR 01-010000 TOTALS	205.00
01-016140	FASTENAL COMPANY	I-ILMAT160491	212 5342-316	TOOLS & EQUIP: FASTENAL	COMPANY	153831	83.00
01-016140	FASTENAL COMPANY	I-ILMAT160492	212 5342-316	TOOLS & EQUIP: SAW,CUT	OFF WHEEL	153831	135.78
01-016140	FASTENAL COMPANY	I-ILMAT160637	212 5342-316	TOOLS & EQUIP: WRENCH	KIT	153831	226.08
						VENDOR 01-016140 TOTALS	444.86
01-021402	3 SISTERS LOGISTICS, L	I-83112	212 5342-363	BACKFILL & SU: CA07		153804	3,242.74
01-021402	3 SISTERS LOGISTICS, L	I-83224	212 5342-363	BACKFILL & SU: CA07		153804	1,112.60
						VENDOR 01-021402 TOTALS	4,355.34

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-025600	ILMO PRODUCTS COMPANY	I-01325604	212 5342-440	RENTALS	: CYLINDER RENTAL	153839	9.00
01-025600	ILMO PRODUCTS COMPANY	I-01327627	212 5342-440	RENTALS	: CYLINDER RENTAL	153839	35.10
						VENDOR 01-025600 TOTALS	44.10
01-030000	KULL LUMBER CO	I-202210253218	212 5342-363	BACKFILL & SU:	CONCRETE MIX	153846	41.82
01-030000	KULL LUMBER CO	I-202210253218	212 5342-318	VEHICLE PARTS:	NIPPLES	153846	7.96
01-030000	KULL LUMBER CO	I-202210253218	212 5342-313	MEDICAL & SAF:	BUG SPRAY	153846	5.33
01-030000	KULL LUMBER CO	I-202210253218	212 5342-319	MISCELLANEOUS:	LUMBER,	153846	79.89
						VENDOR 01-030000 TOTALS	135.00
01-031000	LORENZ SUPPLY CO.	I-586532	212 5342-311	OFFICE SUPPLI:	DISH SOAP	153848	5.22
01-031000	LORENZ SUPPLY CO.	I-587075	212 5342-432	REPAIR OF STR:	SOAP	153848	16.03
						VENDOR 01-031000 TOTALS	21.25
01-033800	MATTOON WATER DEPT	I-202210203185	212 5342-321	UTILITIES	: 401 DEWITT AVE EAST	005610	32.33
						VENDOR 01-033800 TOTALS	32.33
01-035154	MID-ILLINOIS CONCRETE	I-253438	212 5342-363	BACKFILL & SU:	12TH & BROADWAY	153852	2,985.50
01-035154	MID-ILLINOIS CONCRETE	I-253439	212 5342-363	BACKFILL & SU:	MID-ILLINOIS CONCRET	153852	233.00
01-035154	MID-ILLINOIS CONCRETE	I-253845	212 5342-316	TOOLS & EQUIP:	TOOLS	153852	50.84
01-035154	MID-ILLINOIS CONCRETE	I-253846	212 5342-363	BACKFILL & SU:	12TH & B'DWAY	153852	1,691.50
01-035154	MID-ILLINOIS CONCRETE	I-253847	212 5342-363	BACKFILL & SU:	316 ESSEX	153852	399.00
01-035154	MID-ILLINOIS CONCRETE	I-253848	212 5342-363	BACKFILL & SU:	FLOWABLE FILL	153852	3,060.00
01-035154	MID-ILLINOIS CONCRETE	I-253849	212 5342-363	BACKFILL & SU:	10TH & GRANT	153852	632.00
01-035154	MID-ILLINOIS CONCRETE	I-254031	212 5342-363	BACKFILL & SU:	10TH & HAYES	153852	632.00
						VENDOR 01-035154 TOTALS	9,683.84
01-036810	C.R. NEFF PLUMBING, HE	I-53983	212 5342-439	OTHER REPAIR :	SEWER CAMERA RENTAL	153814	220.00
						VENDOR 01-036810 TOTALS	220.00
						DEPARTMENT 342 SEWER COLLECTION SYSTEM TOTAL:	691,802.15
01-001070	AMEREN ILLINOIS	I-202210203142	212 5343-321	NATURAL GAS & :	4220 DEWITT LIFT STA	005572	38.03
						VENDOR 01-001070 TOTALS	38.03

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 343 SEWER LIFT STATIONS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016000	JOHN DEERE FINANCIAL	I-202210213199	212 5343-365	LIFT STATION :	WATER, SEED	153786	195.36
01-016000	JOHN DEERE FINANCIAL	I-202210213199	212 5343-365	LIFT STATION :	SWITCH KIT	153786	24.99
01-016000	JOHN DEERE FINANCIAL	I-202210213199	212 5343-365	LIFT STATION :	SUMP PUMP	153786	156.99
						VENDOR 01-016000 TOTALS	377.34
DEPARTMENT 343 SEWER LIFT STATIONS TOTAL:							415.37
01-001070	AMEREN ILLINOIS	I-202210203146	212 5344-321	NATURAL GAS & :	S 12TH ST SHED	005576	25.85
01-001070	AMEREN ILLINOIS	I-202210203157	212 5344-321	NATURAL GAS & :	S 9TH ST	005585	25.85
01-001070	AMEREN ILLINOIS	I-202210203165	212 5344-321	NATURAL GAS & :	820 S 5TH PLACE	005592	59.04
						VENDOR 01-001070 TOTALS	110.74
01-001620	VERIZON WIRELESS	I-9918286181	212 5344-533	CELLULAR PHON:	MOBILES	153876	72.02
01-001620	VERIZON WIRELESS	I-9918286181	212 5344-533	CELLULAR PHON:	MOBILES	153876	52.27
						VENDOR 01-001620 TOTALS	124.29
01-002749	SIGEL WELDING, INC.	I-202210263228	212 5344-460	OTHER PROPERT:	KNIFE BAR REPAIRS	153865	89.00
01-002749	SIGEL WELDING, INC.	I-A11847	212 5344-433	REPAIR OF MAC:	DISASSEMBLE PUMP	153865	378.00
						VENDOR 01-002749 TOTALS	467.00
01-003077	TEKLAB, INC.	I-279261	212 5344-439	OTHER REPAIR :	TEKLAB, INC.	153873	650.25
01-003077	TEKLAB, INC.	I-279313	212 5344-439	OTHER REPAIR :	TEKLAB, INC.	153873	2,438.20
01-003077	TEKLAB, INC.	I-279317	212 5344-439	OTHER REPAIR :	QUARTERLY SLUDGE	153873	634.50
						VENDOR 01-003077 TOTALS	3,722.95
01-003097	CINTAS	I-4133901279	212 5344-439	OTHER REPAIR :	MATS, TOWELS	153818	19.87
						VENDOR 01-003097 TOTALS	19.87
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	212 5344-321	NATURAL GAS & :	820 S 5TH PLACE	153871	39.11
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	212 5344-321	NATURAL GAS & :	820 S 5TH PLACE	153871	10.30
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	212 5344-321	NATURAL GAS & :	820 S 5TH PLACE	153871	0.01-
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	212 5344-321	NATURAL GAS & :	820 S 5TH PLACE	153871	505.27
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	212 5344-321	NATURAL GAS & :	820 S 5TH PLACE	153871	2.71

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 344 WASTEWATER TREATMNT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	153871	3.82
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	153871	83.61
01-003557	SYMMETRY ENERGY SOLUTI	I-15280824	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	153871	0.01-
						VENDOR 01-003557 TOTALS	644.80
01-003762	XEROX FINANCIAL SERVIC	I-3422138	212 5344-814	COPY MACHINE :	LEASE & USE PAYMENTS	153878	54.77-
01-003762	XEROX FINANCIAL SERVIC	I-3489793	212 5344-814	COPY MACHINE :	LEASE PAYMENT	153879	12.25
01-003762	XEROX FINANCIAL SERVIC	I-3553276	212 5344-814	COPY MACHINE :	LEASE & USE PAYMENT	153789	101.92
						VENDOR 01-003762 TOTALS	59.40
01-004298	WM CORPORATE SERVICES,	I-0068961-2754-2	212 5344-460	OTHER PROPERT:	SLUDGE DISPOSAL	005622	152.41
01-004298	WM CORPORATE SERVICES,	I-0073600-4072-4	212 5344-460	OTHER PROPERT:	SLUDGE DISPOSAL	005622	128.22
						VENDOR 01-004298 TOTALS	280.63
01-006780	CLARK DIETZ INC	I-435700	212 5344-730	IMPROVEMENTS :	DIGESTER REHAB	153819	1,610.00
						VENDOR 01-006780 TOTALS	1,610.00
01-016000	JOHN DEERE FINANCIAL	I-202210213199	212 5344-366	PLANT MTCE &	HOSE CLAMP	153786	17.92
						VENDOR 01-016000 TOTALS	17.92
01-037976	PACE ANALYTICAL SERVIC	I-I9529733	212 5344-730	IMPROVEMENTS :	PACE ANALYTICAL SERV	153855	943.73
01-037976	PACE ANALYTICAL SERVIC	I-I9531444	212 5344-730	IMPROVEMENTS :	PACE ANALYTICAL SERV	153855	508.79
01-037976	PACE ANALYTICAL SERVIC	I-I9531445	212 5344-730	IMPROVEMENTS :	PACE ANALYTICAL SERV	153855	257.82
						VENDOR 01-037976 TOTALS	1,710.34
						DEPARTMENT 344 WASTEWATER TREATMNT PLANTTOTAL:	8,767.94
01-001620	VERIZON WIRELESS	I-9918286181	212 5345-532	TELEPHONE :	MOBILES	153876	36.02
						VENDOR 01-001620 TOTALS	36.02
01-001657	TYLER TECHNOLOGIES	C-025-368455	212 5345-516	TECHNOLOGY SU:	MAINTENANCE CREDIT	153874	398.54-

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 345 ACCOUNTING & COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001657	TYLER TECHNOLOGIES	C-025-388535	212 5345-516	TECHNOLOGY SU:	HANDHELD METER READE	153874	398.53-
01-001657	TYLER TECHNOLOGIES	I-025-398842	212 5345-516	TECHNOLOGY SU:	MAINTENANCE 12/1/22-	153874	12,211.04
						VENDOR 01-001657 TOTALS	11,413.97
01-002934	SOUTH CENTRAL FS, INC.	I-202210263230	212 5345-326	FUEL	: SEPTEMBER FUEL	153799	246.68
						VENDOR 01-002934 TOTALS	246.68
01-003490	INFOSEND, INC.	I-221670	212 5345-531	POSTAGE	: WATER BILL PRINTING	153842	1,391.94
01-003490	INFOSEND, INC.	I-221670	212 5345-519	OTHER PROFESS:	WATER BILL PRINTING	153842	352.71
						VENDOR 01-003490 TOTALS	1,744.65
01-004201	PROFESSIONAL SOFTWARE	I-202210213205	212 5345-516	TECHNOLOGY SU:	FIX ASSETS SOFTWARE	153788	181.67
						VENDOR 01-004201 TOTALS	181.67
01-023800	CONSOLIDATED COMMUNICA	I-202210203168	212 5345-532	TELEPHONE	: 101-5520	005594	46.38
						VENDOR 01-023800 TOTALS	46.38
						DEPARTMENT 345 ACCOUNTING & COLLECTION TOTAL:	13,669.37
01-001620	VERIZON WIRELESS	I-9918286181	212 5346-533	CELLULAR PHON:	MOBILES	153876	14.09
						VENDOR 01-001620 TOTALS	14.09
01-003488	S.S.C. SERVICES, INC.	I-8527	212 5346-460	OTHER PROPERT:	JANITORIAL SERVICES	153864	66.00
01-003488	S.S.C. SERVICES, INC.	I-8529	212 5346-460	OTHER PROPERT:	JANITORIAL SERVICES	153864	66.00
						VENDOR 01-003488 TOTALS	132.00
01-003762	XEROX FINANCIAL SERVIC	I-3422138	212 5346-814	PRINT/COPY MA:	LEASE & USE PAYMENTS	153878	113.50
01-003762	XEROX FINANCIAL SERVIC	I-3489793	212 5346-814	PRINT/COPY MA:	LEASE PAYMENT	153879	51.31
						VENDOR 01-003762 TOTALS	164.81

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 346 ADMINISTRATIVE & GENERAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-030000	KULL LUMBER CO	I-202210253218	212 5346-316	TOOLS & EQUIP:	FLASHLIGHTS,BATTERIE	153846	125.83
						VENDOR 01-030000 TOTALS	125.83

DEPARTMENT 346 ADMINISTRATIVE & GENERAL TOTAL: 436.73

VENDOR SET 212 SEWER FUND TOTAL: 715,091.56

REPORT GRAND TOTAL: 918,803.27

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
PRIOR	211-5355-516	TECHNOLOGY SUPPORT SERVICE	398.53-				
	212-5345-516	TECHNOLOGY SUPPORT SERVICE	398.54-				
	** PRIOR YEAR TOTALS **		797.07-				
2022-2023	110-5110-562	TRAVEL & TRAINING	747.20	5,000	3,942.80		
	110-5120-519	OTHER PROFESSIONAL SERVICE	185.00	15,735	3,594.55		
	110-5120-814	PRINT/COPY MACH LEASE & MA	825.03	5,100	3,021.13		
	110-5130-562	TRAVEL & TRAINING	797.22	3,250	1,911.52		
	110-5130-571	DUES & MEMBERSHIPS	269.75	1,500	1,068.25		
	110-5150-516	TECHNOLOGY SUPPORT SERVIC	6,943.17	12,000	5,056.83		
	110-5160-519	OTHER PROFESSIONAL SERVICE	6,675.75	100,000	19,149.15		
	110-5170-325	SOFTWARE	100.54	2,800	2,699.46		
	110-5170-516	TECHNOLOGY SUPPORT SERVIC	1,676.11	63,600	39,537.56		
	110-5170-533	CELLULAR PHONE	42.27	900	50.97		
	110-5170-852	NETWORK SECURITY SYSTEMS	500.00	2,720	2,076.00		
	110-5170-854	WIDE AREA NETWORK WIRING A	92.77	1,200	644.63		
	110-5211-311	OFFICE SUPPLIES	385.41	4,000	2,530.08		
	110-5211-315	UNIFORMS & CLOTHING	182.36	7,500	1,502.30		
	110-5211-316	TOOLS & EQUIPMENT	792.30	14,000	7,897.45		
	110-5211-319	MISCELLANEOUS SUPPLIES	1,285.72	2,500	417.95		
	110-5211-531	POSTAGE	175.98	2,500	753.62		
	110-5211-533	CELLULAR PHONE	592.55	10,000	4,011.60		
	110-5211-535	RADIOS	4,505.90	20,000	1,557.93-	Y	
	110-5211-537	I-WIN ACCESS CHARGE	501.75	6,500	3,488.40		
	110-5211-579	MISC OTHER PURCHASED SERVI	530.00	175,000	12,401.38		
	110-5211-814	PRINT/COPY MACH LEASE & MA	669.69	5,500	2,312.63		
	110-5214-319	MISCELLANEOUS SUPPLIES	140.00	500	100.00-	Y	
	110-5223-318	VEHICLE PARTS	171.36	4,000	626.82		
	110-5223-326	FUEL	5,957.39	105,000	49,808.37		
	110-5223-434	REPAIR OF VEHICLES	2,530.39	30,000	825.36-	Y	
	110-5224-321	UTILITIES	580.77	55,000	22,478.05		
	110-5224-432	REPAIR OF BUILDINGS	223.12	23,000	16,109.04		
	110-5224-439	OTHER REPAIR & MAINT SRVCS	4,034.28	15,000	9,141.26		
	110-5241-313	MEDICAL & SAFETY SUPPLIES	313.62	5,610	3,486.82		
	110-5241-315	UNIFORMS & CLOTHING	234.98	30,000	25,315.51		
	110-5241-318	VEHICLE PARTS	14.80	2,000	1,802.94		
	110-5241-319	MISCELLANEOUS SUPPLIES	68.90	2,000	805.76		
	110-5241-321	UTILITIES	10.32	8,200	4,093.12		
	110-5241-326	FUEL	1,571.17	24,500	13,805.26		
	110-5241-432	REPAIR OF BUILDINGS	241.73	8,000	6,560.69		
	110-5241-433	REPAIR OF MACHINERY	705.57	14,600	4,691.58		
	110-5241-434	REPAIR OF VEHICLES	1,126.94	25,000	12,370.31		
	110-5241-532	TELEPHONE	216.06	8,500	4,371.02		
	110-5241-814	PRINT/COPY MACH LEASE & MA	34.23	1,000	612.12		
	110-5242-313	MEDICAL & SAFETY SUPPLIES	610.57	11,250	1,951.52		
	110-5242-318	VEHICLE PARTS	470.23	2,000	1,399.96		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	110-5242-319	MISCELLANEOUS SUPPLIES	213.85	2,000	1,786.15		
	110-5242-326	FUEL	1,431.99	24,500	12,547.66		
	110-5242-532	TELEPHONE	72.02	0	432.12-	Y	
	110-5242-562	TRAVEL & TRAINING	151.00	5,000	4,548.00		
	110-5242-579	MISC OTHER PURCHASED SERVI	26.00	6,000	3,949.54		
	110-5261-311	OFFICE SUPPLIES	65.43	600	447.26		
	110-5261-326	FUEL	88.99	2,625	1,871.63		
	110-5310-316	TOOLS & EQUIPMENT	125.83	500	350.86		
	110-5310-421	DISPOSAL SERVICES	1,939.72	28,000	12,147.94		
	110-5310-460	OTHER PROFESSIONAL SERVICE	132.00	3,500	1,718.00		
	110-5310-533	CELLULAR PHONE	14.09	1,200	646.18		
	110-5310-814	PRINT/COPY MACH LEASE & MA	169.80	1,000	591.59		
	110-5320-311	OFFICE SUPPLIES	5.22	100	167.79-	Y	
	110-5320-313	MEDICAL & SAFETY SUPPLIES	39.99	2,500	1,522.56		
	110-5320-315	LANDSCAPING SUPPLIES	275.96	1,000	71.90-	Y	
	110-5320-316	TOOLS & EQUIPMENT	495.65	10,000	1,702.16		
	110-5320-318	VEHICLE PARTS	73.14	15,000	8,555.88		
	110-5320-319	MISCELLANEOUS SUPPLIES	79.90	4,000	3,798.98		
	110-5320-321	UTILITIES	114.94	7,000	4,587.62		
	110-5320-326	FUEL	3,548.81	52,500	29,878.27		
	110-5320-432	REPAIR OF BUILDINGS	66.03	2,000	1,791.68		
	110-5320-434	REPAIR OF VEHICLES	238.19	17,000	3,291.94		
	110-5320-440	RENTALS	44.10	7,000	221.69-	Y	
	110-5320-460	OTHER PROP MAINT SERVICES	449.90	4,000	1,187.59		
	110-5320-814	PRINT/COPY MACH LEASE & MA	90.54	600	382.72		
	110-5381-319	MISCELLANEOUS SUPPLIES	137.65	2,500	777.35		
	110-5381-321	UTILITIES	1,621.03	50,000	22,066.11		
	110-5381-435	ELEVATOR SERVICE AGREEMEN	710.70	8,000	3,735.80		
	110-5381-460	OTHER PROP MAINT SERVICES	565.95	17,000	8,530.17		
	110-5511-311	OFFICE SUPPLIES	41.67	100	324.11-	Y	
	110-5511-319	MISCELLANEOUS SUPPLIES	161.91	15,000	7,310.05		
	110-5511-321	UTILITIES	2,273.43	23,000	3,850.62		
	110-5511-434	REPAIR OF VEHICLES	184.64	5,000	1,798.69		
	110-5511-440	RENTALS	276.00	3,500	1,338.00		
	110-5511-533	CELLULAR PHONE	78.28	1,225	754.53		
	110-5512-317	CONCESSION & SOUVENIR SUPP	503.40	35,000	6,547.87		
	110-5512-321	UTILITIES	5,788.20	37,000	4,930.79		
	110-5512-432	REPAIR OF BUILDINGS	1,392.85	5,000	33,689.75-	Y	
	110-5512-440	RENTALS	336.00	4,200	813.00		
	110-5512-533	CELLULAR PHONE	52.27	1,000	685.95		
	110-5512-576	SECURITY SERVICES	47.00	1,000	718.00		
	110-5512-802	HUNTING/FISHING REMITTANCE	688.25	10,700	3,512.00		
	110-5551-321	UTILITIES	2,669.59	32,000	12,432.57		
	110-5551-440	RENTALS	700.00	6,000	1,528.00		
	110-5570-321	UTILITIES	25.58	3,000	1,394.39		
	110-5570-424	LAWN CARE	79.99	7,000	6,500.70		
	110-5570-533	CELLULAR PHONE	42.27	1,000	686.65		
	122-5653-321	NATURAL GAS & ELECTRIC (CI	151.96	3,000	1,994.52		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	122-5653-540	ADVERTISING	148.85	20,000	16,646.20		
	122-5653-562	TRAVEL & TRAINING	837.25	5,000	3,760.07		
	122-5653-572	COMMUNITY PROMOTION & RELA	439.66	1,500	1,056.10-	Y	
	123-5586-540	ADVERTISING	43.75	5,000	4,956.25		
	130-5321-730	IMPROVEMENTS OTHER THAN BL	14,105.76	835,407	638,317.64		
	151-5604-817	INTEREST EXPENSES	18,542.77	18,342	200.77-	Y	
	151-5604-818	OTHER TIF DEBT INSTRUMENTS	39,393.21	39,594	200.79		
	154-5604-825	BUSINESS DISTRICT GRANTS	2,789.71	34,900	18,886.27		
	211-5353-314	CHEMICALS	14,777.10	215,000	69,370.02		
	211-5353-318	VEHICLE PARTS	383.36	500	303.55-	Y	
	211-5353-319	MISCELLANEOUS SUPPLIES	5,094.31	21,000	3,760.78		
	211-5353-321	NATURAL GAS & ELECTRIC	1,770.93	125,000	65,750.00		
	211-5353-377	PLANT EQUIPMENT	2,794.13	20,000	13,398.35		
	211-5353-433	REPAIR OF MACHINERY	37.97	25,000	9,913.01-	Y	
	211-5353-439	OTHER REPAIR & MAINT. SERV	75.06	3,000	1,440.62		
	211-5353-519	OTHER PROFESSIONAL SERVICE	858.70	11,000	7,240.66		
	211-5353-533	CELLULAR PHONE	36.01	1,500	808.18		
	211-5354-311	OFFICE SUPPLIES	5.22	250	217.39		
	211-5354-313	MEDICAL & SAFETY SUPPLIES	40.00	2,500	1,522.54		
	211-5354-316	TOOLS & EQUIPMENT	848.34	16,000	7,203.37		
	211-5354-318	VEHICLE PARTS	73.15	9,000	2,572.47		
	211-5354-319	MISCELLANEOUS SUPPLIES	79.90	3,000	1,622.20		
	211-5354-321	NATURAL GAS & ELECTRIC	135.49	29,000	17,257.47		
	211-5354-326	FUEL	3,548.82	30,000	10,657.86		
	211-5354-374	SERVICE LINE MATERIALS	1,530.00	40,000	32,261.50		
	211-5354-375	LEAK REPAIR MATERIALS	201.00	40,000	29,618.05		
	211-5354-376	BACKFILL & SURFACE MATERIA	1,487.42	20,000	6,071.03		
	211-5354-432	REPAIR OF STRUCTURES	66.03	2,500	2,291.68		
	211-5354-434	REPAIR OF VEHICLES	238.19	15,000	1,353.75		
	211-5354-440	RENTALS	44.10	10,000	5,711.90		
	211-5354-460	OTHER PROPERTY MAINT. SERV	449.90	6,000	3,153.96		
	211-5354-533	CELL PHONES	54.01	1,000	476.90		
	211-5354-814	PRINTING/COPY MACH LEASE/M	87.88	500	289.12		
	211-5355-326	FUEL	246.68	3,000	772.72		
	211-5355-516	TECHNOLOGY SUPPORT SERVICE	11,994.17	27,600	9,955.81		
	211-5355-519	OTHER PROFESSIONAL SERVICE	352.72	5,000	2,893.55		
	211-5355-531	POSTAGE	1,391.94	15,000	5,494.12		
	211-5355-532	TELEPHONE	82.41	3,000	1,521.79		
	211-5356-316	TOOLS & EQUIPMENT	125.83	500	350.86		
	211-5356-460	OTHER PROPERTY MAINT SVCS	132.00	3,500	13,332.00-	Y	
	211-5356-533	CELLULAR PHONE	14.09	1,200	646.08		
	211-5356-571	DUES & MEMBERSHIPS	2,373.00	2,500	127.00		
	211-5356-814	PRINT/COPY MACH LEASE & MA	164.81	1,000	603.65		
	212-5342-311	OFFICE SUPPLIES	5.22	100	67.37		
	212-5342-313	MEDICAL & SAFETY SUPPLIES	40.00	2,000	522.47		
	212-5342-316	TOOLS & EQUIPMENT	1,019.54	10,000	416.92-	Y	
	212-5342-318	VEHICLE PARTS	7,019.60	17,000	7,937.05-	Y	
	212-5342-319	MISCELLANEOUS SUPPLIES	79.89	2,500	1,942.32		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	212-5342-321	UTILITIES	47.15	5,000	3,272.40		
	212-5342-326	FUEL	3,548.82	27,000	4,380.37		
	212-5342-363	BACKFILL & SURFACE MATERIA	14,030.16	27,000	8,151.23-	Y	
	212-5342-432	REPAIR OF STRUCTURES	66.03	25,000	4,704.16		
	212-5342-434	REPAIR OF VEHICLES	238.20	19,000	5,353.47		
	212-5342-439	OTHER REPAIR & MTCE SERVIC	1,135.00	25,000	12,867.12		
	212-5342-440	RENTALS	44.10	10,000	878.29		
	212-5342-460	OTHER PROPERTY MTCE SERVIC	449.94	5,000	2,187.42		
	212-5342-533	CELL PHONES	54.02	1,000	529.92		
	212-5342-730	IMPROVEMENTS OTHER THAN BL	663,936.60	2,570,389	989,316.89		
	212-5342-814	PRINTING/COPY MACH LEASE/M	87.88	500	289.12		
	212-5343-321	NATURAL GAS & ELECTRIC	38.03	51,000	23,483.28		
	212-5343-365	LIFT STATION REPAIR MATERI	377.34	5,000	2,577.67		
	212-5344-321	NATURAL GAS & ELECTRIC	755.54	240,000	128,774.85		
	212-5344-366	PLANT MTCE & REPAIR MATERI	17.92	60,000	42,465.07		
	212-5344-433	REPAIR OF MACHINERY	378.00	30,000	13,816.93		
	212-5344-439	OTHER REPAIR & MNTCE SERVI	3,742.82	13,000	3,300.41		
	212-5344-460	OTHER PROPERTY MTCE SERVIC	369.63	20,000	5,895.82-	Y	
	212-5344-533	CELLULAR PHONE	124.29	1,700	953.83		
	212-5344-730	IMPROVEMENTS OTHER THAN BL	3,320.34	1,580,460	1,465,416.57		
	212-5344-814	COPY MACHINE	59.40	800	191.21		
	212-5345-326	FUEL	246.68	3,000	772.72		
	212-5345-516	TECHNOLOGY SUPPORT SERVICE	11,994.18	30,600	11,455.80		
	212-5345-519	OTHER PROFESSIONAL SERVICE	352.71	5,000	2,893.56		
	212-5345-531	POSTAGE	1,391.94	15,000	5,494.09		
	212-5345-532	TELEPHONE	82.40	3,000	1,521.80		
	212-5346-316	TOOLS & EQUIPMENT	125.83	500	350.85		
	212-5346-460	OTHER PROPERTY MAINT SVCS	132.00	3,500	1,718.00		
	212-5346-533	CELLULAR PHONE	14.09	1,200	593.00		
	212-5346-814	PRINT/COPY MACH LEASE & MA	164.81	1,000	603.65		
		TOTAL:	919,600.34				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
110-110	CITY COUNCIL	747.20
110-120	CITY CLERK	1,010.03
110-130	CITY ADMINISTRATOR	1,066.97
110-150	FINANCIAL ADMINISTRATION	6,943.17
110-160	LEGAL SERVICES	6,675.75
110-170	COMPUTER INFO SYSTEMS	2,411.69
110-211	POLICE ADMINISTRATION	9,621.66
110-214	K-9 SERVICE	140.00

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
110-223	AUTOMOTIVE SERVICES	8,659.14
110-224	POLICE BUILDINGS	4,838.17
110-241	FIRE PROTECTION ADMIN.	4,538.32
110-242	AMBULANCE SERVICE	2,975.66
110-261	COMMUNITY DEVELOPMENT	154.42
110-310	PUBLIC WORKS	2,381.44
110-320	STREETS	5,522.37
110-381	CUSTODIAL SERVICES	3,035.33
110-511	PARKS	3,015.93
110-512	LAKE MATTOON	8,807.97
110-551	SPORTS FACILITIES	3,369.59
110-570	DODGE GROVE CEMETERY	147.84

110 TOTAL	GENERAL FUND	76,062.65
122-653	HOTEL TAX ADMINISTRATION	1,577.72

122 TOTAL	HOTEL TAX FUND	1,577.72
123-586	LIGHTWORKS	43.75

123 TOTAL	FESTIVAL MGMT FUND	43.75
130-321	STREETS	14,105.76

130 TOTAL	CAPITAL PROJECT FUND	14,105.76
151-604	SOUTH RT 45 TIF DISTRICT	57,935.98

151 TOTAL	SOUTH RT 45 TIF DISTRICT	57,935.98
154-604	BROADWAY EAST BUSINESS DI	2,789.71

154 TOTAL	BROADWAY EAST BUS DIST	2,789.71
211-353	WATER TREATMENT PLANT	25,827.57
211-354	WATER DISTRIBUTION	8,889.45
211-355	ACCOUNTING & COLLECTION	13,669.39
211-356	ADMINISTRATIVE & GENERAL	2,809.73

211 TOTAL	WATER FUND	51,196.14
212-342	SEWER COLLECTION SYSTEM	691,802.15
212-343	SEWER LIFT STATIONS	415.37
212-344	WASTEWATER TREATMNT PLANT	8,767.94
212-345	ACCOUNTING & COLLECTION	13,669.37
212-346	ADMINISTRATIVE & GENERAL	436.73

212 TOTAL	SEWER FUND	715,091.56

** TOTAL **		918,803.27

VENDOR SET: 01 CITY OF MATTOON
FUND : 221 HEALTH INSURANCE FUND
DEPARTMENT: 412 HEALTH PLAN ADMIN
INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999
PAY DATE RANGE: 10/19/2022 THRU 11/01/2022
BUDGET TO USE: CB-CURRENT BUDGET

BANK: EHBK

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004322	AETNA	I-202210263224	221 5412-211	HEALTH PLAN A:	NOVEMBER MAPD ADMIN	153883	19,549.12
01-004322	AETNA	I-202210263224	221 5412-211	HEALTH PLAN A:	NOVEMBER MAPD RX	153883	24,503.70
						VENDOR 01-004322 TOTALS	44,052.82
						DEPARTMENT 412 HEALTH PLAN ADMIN TOTAL:	44,052.82
01-003639	AETNA	I-202210213197	221 5413-211	MEDICAL CLAIM:	AETNA	005628	51,373.36
01-003639	AETNA	I-202210283235	221 5413-211	MEDICAL CLAIM:	AETNA	005631	25,088.28
						VENDOR 01-003639 TOTALS	76,461.64
						DEPARTMENT 413 MEDICAL CLAIMS TOTAL:	76,461.64
01-003639	AETNA	I-202210213197	221 5414-211	RX CLAIMS :	AETNA	005628	19,400.93
01-003639	AETNA	I-202210283235	221 5414-211	RX CLAIMS :	AETNA	005631	30,135.04
						VENDOR 01-003639 TOTALS	49,535.97
						DEPARTMENT 414 RX CLAIMS TOTAL:	49,535.97
01-002052	DOROTHY ROLING	I-202210263220	221 5416-211	REFUNDS REIMB:	REIMB NOVEMBER LIP	153885	33.40
						VENDOR 01-002052 TOTALS	33.40
01-004165	MAUREEN NICHOLS	I-202210263222	221 5416-211	REFUNDS REIMB:	REIMB NOVEMBER LIP	153884	33.40
						VENDOR 01-004165 TOTALS	33.40
01-004412	CHARLES SHUMARD	I-202210263221	221 5416-211	REFUNDS REIMB:	REIMB NOVEMBER LIP	153886	33.40
						VENDOR 01-004412 TOTALS	33.40
						DEPARTMENT 416 REFUNDS REIMB & MISC EXPSTOTAL:	100.20
						VENDOR SET 221 HEALTH INSURANCE FUND TOTAL:	170,150.63
						REPORT GRAND TOTAL:	170,150.63

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2022-2023	221-5412-211	HEALTH PLAN ADMINISTRATION	44,052.82	614,494	293,789.51		
	221-5413-211	MEDICAL CLAIMS	76,461.64	3,129,797	2,048,536.50		
	221-5414-211	RX CLAIMS	49,535.97	1,099,784	629,713.53		
	221-5416-211	REFUNDS REIMBURSEMENTS & M	100.20	3,500	1,287.08		
		TOTAL:	170,150.63				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
221-412	HEALTH PLAN ADMIN	44,052.82
221-413	MEDICAL CLAIMS	76,461.64
221-414	RX CLAIMS	49,535.97
221-416	REFUNDS REIMB & MISC EXPS	100.20

221 TOTAL	HEALTH INSURANCE FUND	170,150.63

	** TOTAL **	170,150.63

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: DDBNK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 412 HEALTH PLAN ADMIN

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 10/19/2022 THRU 11/01/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000276	DELTA DENTAL-ASC	I-202210263225	221 5412-211	HEALTH PLAN A:	DELTA DENTAL-ASC	005630	1,396.50
						VENDOR 01-000276 TOTALS	1,396.50
						DEPARTMENT 412 HEALTH PLAN ADMIN TOTAL:	1,396.50
01-000276	DELTA DENTAL-ASC	I-202210203169	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL-ASC	005623	3,002.50
01-000276	DELTA DENTAL-ASC	I-202210263225	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL-ASC	005630	1,904.20
						VENDOR 01-000276 TOTALS	4,906.70
						DEPARTMENT 415 DENTAL CLAIMS TOTAL:	4,906.70
						VENDOR SET 221 HEALTH INSURANCE FUND TOTAL:	6,303.20
						REPORT GRAND TOTAL:	6,303.20

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2022-2023	221-5412-211	HEALTH PLAN ADMINISTRATION	1,396.50	614,494	293,789.51		
	221-5415-211	DENTAL CLAIMS	4,906.70	87,363	48,605.04		
		TOTAL:	6,303.20				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
221-412	HEALTH PLAN ADMIN	1,396.50
221-415	DENTAL CLAIMS	4,906.70
221 TOTAL	HEALTH INSURANCE FUND	6,303.20
	** TOTAL **	6,303.20

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON
 FUND : 121 MOTOR FUEL TAX FUND
 DEPARTMENT: 321 STREETS
 INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999
 PAY DATE RANGE: 10/19/2022 THRU 11/01/2022
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: MFTBK

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000742	BARTELS CONSTRUCTION,	I-202210263232	121 5321-730	IMPROVEMENTS : 2022 MISC PATCHING		153889	6,388.00
					VENDOR 01-000742 TOTALS		6,388.00
01-001001	NE-CO ASPHALT CO., INC	I-58030	121 5321-354	HOT MIX ASPHA: ASPHALT		153890	38,304.00
					VENDOR 01-001001 TOTALS		38,304.00
01-021402	3 SISTERS LOGISTICS, L	I-83207	121 5321-452	AGGREGATE SUR: SEAL COAT		153888	7,131.42
01-021402	3 SISTERS LOGISTICS, L	I-83223	121 5321-452	AGGREGATE SUR: SEAL COAT		153888	14,244.11
					VENDOR 01-021402 TOTALS		21,375.53
DEPARTMENT 321 STREETS						TOTAL:	66,067.53
01-001070	AMEREN ILLINOIS	I-202210203151	121 5326-321	NATURAL GAS &: 1613 B'DWAY		005624	101.84
01-001070	AMEREN ILLINOIS	I-202210203152	121 5326-321	NATURAL GAS &: 121 N 16TH		005625	196.38
01-001070	AMEREN ILLINOIS	I-202210203160	121 5326-321	NATURAL GAS &: 6TH & CHARLESTON		005626	36.83
01-001070	AMEREN ILLINOIS	I-202210203166	121 5326-321	NATURAL GAS &: STREET LIGHTING		005627	6,065.88
					VENDOR 01-001070 TOTALS		6,400.93
DEPARTMENT 326 STREET LIGHTING						TOTAL:	6,400.93
01-000720	CARDMEMBER SERVICES	I-202210213209	121 5327-356	STREET SIGNS : HALL SIGNS		153790	299.65
					VENDOR 01-000720 TOTALS		299.65
DEPARTMENT 327 TRAFFIC CONTROL DEVICES						TOTAL:	299.65
VENDOR SET 121 MOTOR FUEL TAX FUND						TOTAL:	72,768.11
REPORT GRAND TOTAL:							72,768.11

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2022-2023	121-5321-354	HOT MIX ASPHALT	38,304.00	100,000	27,008.00-	Y	
	121-5321-452	AGGREGATE SURFACE COAT	21,375.53	35,000	1,424.69		
	121-5321-730	IMPROVEMENTS OTHER THAN BL	6,388.00	1,084,984	970,263.04		
	121-5326-321	NATURAL GAS & ELECTRIC	6,400.93	140,000	71,031.45		
	121-5327-356	STREET SIGNS	299.65	1,500	6,119.92-	Y	
		TOTAL:	72,768.11				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
121-321	STREETS	66,067.53
121-326	STREET LIGHTING	6,400.93
121-327	TRAFFIC CONTROL DEVICES	299.65
121 TOTAL	MOTOR FUEL TAX FUND	72,768.11
	** TOTAL **	72,768.11

NO ERRORS

-----DEPOSIT-----									
ACCOUNT	NAME	DATE	TYPE	CK #	AMOUNT	CODE	RECEIPT	AMOUNT	MESSAGE
21-02500-13	FRERICKS, PAMELA K	10/21/22	FINAL BILL	153791	56.17CR	100	47087	60.00CR	
24-06700-13	GATES, CANDICE L	10/21/22	FINAL BILL	153792	27.48CR	100	ONLINE	60.00CR	
24-25200-04	KIEST, ALEXANDRA E	10/21/22	FINAL BILL	153793	41.18CR	100	46260	60.00CR	
26-17700-09	MYERSCOUGH, JERRY E	10/21/22	FINAL BILL	153794	40.43CR	000		0.00	

							-----DEPOSIT-----		
---ACCOUNT---	-----NAME-----	--DATE--	----TYPE-----	-CK #-	----AMOUNT----	CODE	-RECEIPT--	--AMOUNT--	----MESSAGE----
27-14580-05	CHAPMAN, JOYCE M	10/28/22	FINAL BILL	153800	50.71CR	100	ONLINE	60.00CR	
33-16510-04	PIERCE, RAVEN M	10/28/22	PAY/ADJ POST	153801	14.77CR	000		0.00	
33-22500-05	BLAKEMORE, GRACE L	10/28/22	FINAL BILL	153802	8.81CR	100	ONLINE	60.00CR	

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2022-3216

DECLARATION OF LOCAL STATE OF EMERGENCY

State of Illinois
County of Coles
City of Mattoon

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Rick Hall, Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, November 01, 2022, and shall continue until such time as provided in Ordinance No. 2020-5430.

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

WHEREAS, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

WHEREAS, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

WHEREAS, the City Administration has coordinated its response with other Coles County governmental entities.

The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Rick Hall, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

NEW BUSINESS:

CITY OF MATTOON, ILLINOIS

ORDINANCE NO. 2022-5459

AN ORDINANCE RATIFYING THE MATTOON CODE OF ORDINANCES TO AMEND THE RULES AND REGULATIONS FOR THE OPERATION OF THE BOARD OF FIRE & POLICE COMMISSIONERS

WHEREAS, the City of Mattoon currently has Ordinance No. 2021-5445 updating the rules and regulations for the Board of Fire and Police Commissioners; and,

WHEREAS, the Board of Fire and Police Commissioners wishes to amend and further update the rules and regulations for the Board of Fire and Police Commissioners; and,

WHEREAS, the City wishes to ratify the amended rules and regulations for the Board of Fire and Police Commissioners.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mattoon as follows:

Section 1. Recitals. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. Amendments. Section 34.002 of Chapter 34 of the Code of Ordinances of the City of Mattoon is hereby amended as follows:

The rules and regulations adopted by Ord. 2022-5459, as amended, for the operation of the Board of Police and Fire Commissioners are hereby adopted by reference and made a part of this code as if fully set out herein.

Section 3. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 4. This ordinance shall be effective upon its publication in pamphlet form and approval as provided by law.

Upon motion by _____, seconded by _____, adopted this _____ day of _____, 2022, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

Approved this _____ day of _____, 2022.

Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on _____, 2022.

**CITY OF MATTOON, ILLINOIS
BOARD OF FIRE & POLICE COMMISSIONERS
(Ordinance No. 2022-5459)**

**RULES
&
REGULATIONS**

**(Board Approved: April 11, 2012)
(Mattoon City Council Ratified: May 1, 2012)
(Board Amended & Approved: August 15, 2013)
(Board Amended & Approved: September 27, 2017)
(Board Amended & Approved: September 16, 2021)
(Mattoon City Council Ratified: September 21, 2021)
(Mattoon City Council Ratified: November 01, 2022)**

**Commissioners:
Jon T. Spitz, Chairperson
Robert G. Grierson
Dave Skocy, Secretary**

City of Mattoon Board of Fire & Police Commissioners
“Rules & Regulations”

DEFINITIONS

For the purpose of these Rules and Regulations, the following words shall have the meanings ascribed to them as follows:

Agent: Any entity or person acting on behalf of the Board.

Applicant: An individual applying for an entry level position in either the Mattoon Fire or Police Department, or a current employee appointed by the Board who is seeking promotion to a higher rank. Where applicable, Applicant may also refer to a Lateral Applicant as defined in these Rules and Regulations.

Board: The three (3) citizen Board of Fire and Police Commissioners of the City of Mattoon, Illinois.

Captain: Promotable rank in both the Fire and Police Departments for which Firefighters and Police Officers may advance upon meeting the specified prerequisites.

Chairperson: Refers to the Commissioner designated as the presiding officer who shall perform all duties pertaining to the office.

Chief: Refers to the ranking officer and department director of either the Fire or Police Department.

City: Refers to the corporate local government entity of the City of Mattoon, Illinois and its corporate limits.

City Administrator: Refers to the Chief Administrative Officer of the City whereas designated as City Administrator or Assistant City Administrator or otherwise.

City Council: The City Council of the City of Mattoon, Illinois.

Code of Ordinances: Refers to the City of Mattoon Code of Ordinances as duly approved and in force on any given date.

Commissioner: Refers to a duly appointed and approved citizen of the City of Mattoon having met the qualifications of the Statutes and the Code of Ordinances of the City of Mattoon.

Departments: Refers to the Fire and Police Departments when used in the singular or the plural without specific identification.

Driver: Promotable rank in the Fire Department for which Firefighters may advance upon meeting the specified prerequisites.

Eligibility List: A rank order Preliminary, Initial, and Final lists of all eligible candidates successfully passing the initial steps of the selection process for original entry-level, lateral or promotable positions.

Engineer: Promotable rank in the Fire Department for which Firefighters may advance upon meeting the specified prerequisites.

Examinations: Refers to a process of all testing elements for a position that includes, but is not limited to, all physical agility, written, oral, polygraph, psychological, medical and any other exam or test deemed advisable by the Board and any other exam or test deemed advisable, approved, and used by the Board or any Agency that leads to the establishment of an eligibility list.

Firefighter: Refers to all qualified and sworn Members at the entry-level rank in the Fire Department.

FOIA: Refers to the Freedom Of Information Act of Illinois.

FOIA Officer: Refers to the City Clerk of the City of Mattoon, Illinois.

Gender: Whenever the male gender is used, it includes the female gender.

Grade: Refers to a numeric or pass/fail mark assessed for a test element in the selection process for a position.

Hearing: A formal meeting of the Board to hear charges against a Member of the Fire or Police Departments or are to hear an appeal of by such Members of a suspension or change in employment status by a Chief.

Lateral Applicant: An individual applying for an entry level position in the Mattoon Police Department who has previously been full-time sworn officers of a regular police department in any municipal, county, university, or State law enforcement agency, is certified by the Illinois Law Enforcement Training Standards Board and has been with his or her respective law enforcement agency within the State for at least two (2) years.

Lieutenant: Promotable rank in the Police Department for which Police Officers may advance upon meeting the specified prerequisites.

Mayor: Refers to the elected official head of the City and City Council.

Members: Refers to all sworn personnel in the Fire and Police Departments appointed by the Board, but not civilian personnel.

Police Officer: Refers to all qualified and sworn Members at the entry level rank in the Police Department.

Probationary Period: Refers to a 12 month period from the date of original employment in the Fire or Police Departments.

Promotion: Refers to the advancement from one rank to the next after passing the appropriate examination process as established by the Board and ranked on an eligibility list.

Rules: Refers to the published rules and Standing Operating Guidelines (SOG) issued by the Chief of the Fire Department and the published rules and Policy Manual issued by the Chief of the Police Department.

Rules and Regulations: The published Rules and Regulations of the Board and such other policies as may be ordered by the Board on selection or hearing procedures.

Secretary: The Commissioner responsible for recording minutes, maintaining a correspondence file, recording and filing all Board documents with the Board FOIA Officer.

Sergeant: Promotable rank in the Police Department for which Police Officers may advance upon meeting the specified prerequisites.

Shift Captain: Promotable rank in the Fire Department for which Firefighters may advance upon meeting the specified prerequisites.

CHAPTER I

Board of Fire and Police Commissioners

Administration

100.00 SOURCE OF AUTHORITY OF BOARD

The Board of Fire and Police Commissioners of the City of Mattoon derives its power and authority from an Act of the General Assembly entitled "Illinois Municipal Code," Article 10, Division 2.1 Board of Fire and Police Commissioners of Chapter 65 of the Illinois Compiled Statutes and as amended from time to time and from the City of Mattoon under its Non-Home Rule powers.

110.00 QUALIFICATION - OATH - BOND

Commissioners are officers of the City and shall take an oath or affirmation of office administered by the City Clerk. Each appointed Commissioner may be required by the City Council to give a bond in such amount and with such sureties as may be determined by the City Council, conditioned upon the faithful performance of the duties of his office or position. Costs, expenses, or fees associated with said Bond shall be borne by the City of Mattoon. No person employed by the City shall be a Commissioner of the Board of Fire and Police Commissioners.

120.00 DUTIES

120.10 Chairperson: The Chairperson shall be the presiding officer at all meetings, and shall attend to all the duties ordinarily pertaining to such office. The Chairperson shall call such meetings as the need arises.

120.20 Board Secretary Appointment: The Board of Fire and Police Commissioners may designate one of its own members to act as Secretary.

120.25 Duties: The Secretary shall keep the minutes of the Board proceedings, shall be custodian of all papers pertaining to the business of the Board, shall keep a record of all examinations held and shall perform such other duties as the Board may prescribe. All such documents shall be forwarded to the FOIA Officer.

120.30 Board: The Commissioners shall make such rules and regulations as may be necessary to provide for the appointment, promotion, suspension and removal of the Members of each Department, and from time to time may make such changes in the Rules and Regulations as may be indicated. The Commissioners shall appoint all Members of the Fire and Police Departments of the City, with the exception of the Assistant Fire Chief, the Fire Chief, the Deputy Police Chief and the Chief of Police, each of whom shall be appointed by the City Council.

The Board shall conduct and hold open competitive entrance and promotional examinations for both Departments in accordance with statutes pertaining thereto and in adherence with local, state and federal laws.

The sole authority to issue certificates of appointment is vested in the Board of Fire and Police Commissioners and all certificates of appointments issued to any Member of the Fire or Police Departments of the City shall be signed by the Chairperson and/or Secretary respectively of the Board of Fire and Police Commissioners and returned to the respective Fire or Police Chief for final City Council approval of this appointment.

130.00 ROOMS FOR OPERATION OF THE BOARD

The City authorities shall provide suitable rooms for the Board, and shall allow reasonable use of public buildings for holding meetings and/or examinations by the Board.

140.00 ANNUAL REPORT

Annually, the Board shall submit to the Mayor and City Council a subject heading report of its activities and of its Rules & Regulations in force. The Annual Board Report to the Mayor shall be delivered to the Mayor at the first council meeting no longer than thirty (30) days following the end of the City of Mattoon fiscal year.

150.00 PUBLICATION OF RULES AND REGULATIONS

Copies of the current Rules and Regulations and subsequent amendments will be available in the City Clerk's Office for inspection.

160.00 MEETINGS

Meetings of the Board of Fire and Police Commissioners shall be governed by an Act of the General Assembly entitled "Open Meetings Act" (OMA), of Chapter 5 of the Illinois Compiled Statutes and as amended from time to time.

160.10 Meetings: Meetings of the Board shall be held and scheduled as determined necessary by the Commissioners.

160.15 Meeting Notices: Meetings shall be published Forty-Eight (48) hours prior to convening, called by the filing of a notice in writing with the Secretary of the Board and signed either by the Secretary of the Board or any two Members thereof. This notice shall contain a brief Agenda of items to be considered by the Board.

160.20 Executive Session: During any meeting an executive session may be called for by any single Commissioner for any proper purpose. The Commissioner calling for executive session shall identify the basis for going into executive session, followed by a second and a roll call vote of the Board before going into executive session. Attendance during Executive sessions may be limited to Commissioners and such persons as the Board may invite. As required by FOIA, the Secretary will record both confidential written minutes and audio recordings during the Executive Session.

160.30 Public Notice: Public notice for all meetings shall be sent forty-eight (48) hours prior to the Board meeting by the City Clerk's office to appropriate parties.

160.40 Rules of Procedure: Meetings shall be conducted in an orderly way. Parliamentary procedure prescribed in Robert's "Rules of Order" shall be followed as applicable.

160.50 Quorum: A majority of the Board constitutes a quorum for the conduct of all business.

160.60 Order of Business: The order of business shall be as follows: 1) meeting called to order; 2) public comments; 3) approval of minutes; 4) consideration of old business; 5) new business; 6) adjournment to "closed, executive session (if necessary); 7) return to "open" meeting status; 8) action on executive session items (if necessary); and 9) adjournment. In order for the Commissioners to facilitate their proceedings, the order of business may be suspended or amended at any time by a majority of the Commissioners.

160.70 Motions: Motions may be stated orally by any Commissioner and shall be recorded in the minutes along with the action taken on the motion.

160.80 Document Management: The Board documents shall abide by all state statutes regarding document retention. All Board documents shall be in electronic format whenever possible.

CHAPTER II

Board of Fire and Police Commissioners

Rules and Regulations for Entry-Level Appointments To the Fire and Police Departments

200.00 ELIGIBILITY REQUIREMENTS

200.10 Citizenship: All Applicants for the position of Firefighter or Police Officer shall be a citizen of the United States or an alien admitted for permanent residency or authorized to work in the United States.

All Applicants must be able to communicate fluently in English (including writing, speaking and comprehension).

200.20 Character and Fitness: All Applicants must be of good character, have not been convicted of a felony, have temperate habits, be able to conform with a "Drug Free Work Place" environment, and demonstrate a personality status which is consistent with business necessity. The burden of establishing these facts rests upon the Applicant.

200.30 Physical Requirements: All Applicants must be physically and mentally able to perform the essential functions of the job with reasonable ADA accommodations.

All Applicants must have vision correctable to 20/20 and have the ability to distinguish colors. The initial assessment of the physical ability to perform the essential functions of the job shall be determined by the successful completion of entry-level physical ability examinations for the Mattoon Fire Department or the Mattoon Police Department.

200.40 Age Requirements: All Applicants for the position of Firefighter must be at least 21 years of age but must not be 35 years of age or older unless the Applicant has had previous employment status as a full-time firefighter in a regularly constituted fire department of any municipality or fire protection district located in Illinois at the time the written examination is administered, or is otherwise exempt from this age requirement pursuant to applicable law.

All Applicants for the position of Police Officer must be at least 21 years of age but must not be 35 years of age or older at the time the written examination is administered unless the Applicant has had previous employment status as a full-time police officer in a regularly constituted police department of any municipality or certified police department located in Illinois at the time the written examination is administered, or is otherwise exempt from this age requirement pursuant to applicable law.

If an Applicant is placed on an eligibility list and becomes over age before he is appointed, he remains eligible for appointment until the list is abolished pursuant to authorized procedures.

200.50 Education Requirements: All Applicants for the positions of Firefighter or Police Officer must possess a high school diploma or equivalent high school education.

200.60 Proof of Special Qualifications or Eligibility for Preference Points: If the application for examination includes special qualifications or offers certain statutory preference points, the Board may require evidence of attainment or eligibility. The Board may authorize specific points for special qualifications or statutory preference points as follows:

- Veterans Points - 5
- Education Points - 5
- Experience Points - 2.5
- Residency Points - 2.5

200.70 Other Requirements: All Applicants must possess a valid Driver's License and must be legally eligible to operate a motor vehicle in the State of Illinois.

200.80 Entry-Level Examination Notices: At least three (3) weeks prior to entry-level examinations, the Board shall put a Legal Notice plus a display ad in the local newspaper announcing the date, time, location, and requirements for Applicants to apply for Mattoon Fire Department and Mattoon Police Department entry-level employment testing.

210.00 APPLICATION PROCESS

210.10 Application Forms: Application forms for members of the Fire or Police Department are to be in a form previously approved by the Board.

210.20 Filing Deadlines: Deadline dates for filing applications shall be determined by the Board with respect to each examination. Such dates shall be included in the publication of examination notice

210.30 Defective Applications: Defective Applications shall be returned to the Applicant for correction, provided the Applicant is otherwise qualified for the position he seeks.

210.40 Fraud in Applications: A false statement knowingly made by any person on an application for examination, connivance of any false statement made in any certificate which may accompany such application, or complicity in any fraud touching the same, shall be regarded as good cause for exclusion from the examination, or from the eligibility list; but no Applicant shall be removed from the eligibility list, or from service, under this section, until he has been given an opportunity to be heard by the Board.

220.00 TESTING PROCESS

220.05 Notice of Examinations: Examinations shall be held on the dates determined and designed by the Board. Advertisement shall be in accordance with local, state and federal laws.

Examinations may be postponed by order of the Board; such order shall state the reason for such postponement and shall designate a new date for said examination. Applicants shall be notified of the new date fixed for said examination.

220.10 Purpose and Scope: The subject matter for the examination components shall be such as will fairly test the capacity of the Applicant to discharge the duties of the position to which the Applicant has applied. All elements of the selection process including scheduling and attendance thereto shall be administered, scored, evaluated and interpreted in a uniform manner. No examination shall contain questions regarding Applicant's political or religious opinions or affiliations.

220.15 General Testing Procedure: The selection process and test components will be conducted under the supervision of the Board to preserve the integrity of the examination process. Individual components of the process may be delegated, at the Board's discretion, to qualified agents. Applicants may be assigned numbers, photographed and/or fingerprinted before and/or after the examination. Time duration of the examinations will be announced.

It is the responsibility of the Board or its Agent to safeguard all testing materials. All Applicants shall be notified within a reasonable time of their test results. All examination materials shall become the property of the Board or its Agent and the grading thereof by the Board or its agent shall be final and conclusive and not subject to review by any other board or tribunal of any kind or description.

220.20 Orientation Session: All Applicants shall attend any mandatory orientation session designed to explain the responsibilities of the position they seek and pertinent information about the Department and expectations from Members of the Fire or Police Department.

220.25 Written Entry-Level Examination: All Applicants shall participate in a written examination designed to determine their suitability for the position for which they are applying.

The subject matter for such an examination shall be of a general nature, and will not require previous training or experience in Fire or Police Service. Failure to pass this examination disqualifies and removes the Applicant from the remainder of the testing process.

220.30 Physical Ability Test: All Applicants shall submit themselves to a Physical Ability Test as determined by the Board and conducted in the manner in which the Board shall direct. Such examinations shall determine the physical ability of the Applicant to perform the essential functions of the Firefighter or Police Officer jobs. Failure to pass this test disqualifies and removes the Applicant from participating in the remaining phases of the selection process. Such physical ability tests shall include any testing criteria required by applicable law.

In lieu of conducting a physical ability test in-house, the Board may require that Firefighter Applicants provide proof of the successful completion of the Candidate Physical Ability Test (CPAT) and proof of passing a Ladder Climb Test within six (6) months prior to the written examination. If an Applicant on the eligibility list has not been appointed to a firefighter position within two (2) years after the date of his physical ability examination, the Applicant must retake

the physical ability component prior to his appointment. In lieu of conducting a physical ability test in-house, the Board may require that Police Officer Applicants provide proof of completion of the Peace Officer Wellness Evaluation Report (POWER) Test within six (6) months prior to the written examination. All Applicants that are appointed will be required to successfully complete the POWER Test at the Police Academy.

220.35 Personal Security Profile: At the discretion of the Board, a Personal Profile instrument may be included as an element in an original entry testing cycle.

220.40 Background Investigation: An in-depth background investigation shall be conducted on all Applicants for the position of Firefighter or Police Officer. Applicants shall be informed of the scope of the investigation prior to it being conducted. The purpose of this investigation is to verify information obtained in the testing activities, and includes checking criminal, credit, business, education, personal and employment records and references.

220.50 Oral Interview: The Board will conduct an oral interview of all entry-level and promotional Applicants.

220.55 Conditional Offer of Employment: An Applicant who has successfully advanced through the various stages of the selection process will be made a conditional offer of employment by the Board at the appropriate time when a written requisition has been made and approved by the City Council to fill a vacant position. Said job offer is subject to the Applicant's successful completion of a psychological assessment and a medical examination, including a drug screening.

220.60 Psychological Assessment: All Applicants, upon notice of a conditional offer of employment, shall undergo a psychological assessment from qualified and licensed examiners selected by the Department or the City of Mattoon. These assessments are conducted to determine whether the Applicant's mental, emotional and personality status is consistent with business necessity. A copy of a successful Applicant's report will become part of the personnel record. A copy of the unsuccessful Applicant's report will be securely maintained by the Department until a minimum of five (5) years have lapsed after the expiration of an eligibility list for an Applicant not hired.

The Board may withdraw its conditional job offer based on information obtained on the psychological examination.

All reports are confidential and will not be surrendered to any agency or individual by the Board or Department, unless otherwise required by law.

220.65 Medical Examination: All Applicants, upon notice of a conditional offer of employment, shall undergo a medical examination by a licensed physician designated by the Department. The Board may withdraw its job offer based on information obtained from the medical examination that shows the Applicant is not able to perform the essential functions of the job with or without reasonable accommodation. An Applicant whose conditional offer of employment has been withdrawn based on the results of a medical examination may refute the conclusion of the examination by submitting to the Department evidence from his personal, or other licensed

physician. Examination results will be maintained in a Department file separate from the personnel file and be accessible as prescribed by law.

The Board may withdraw its conditional job offer based on information obtained on the medical examination.

220.70 Applicant's Review: Any Applicant deemed disqualified to continue in the hiring process shall be notified in writing by the Board. Applicants who disagree with the Board's decision may request the Board to review the Applicant's file for reconsideration by submitting such request in writing to the Board within five (5) days after the date of such notice. After review, the Board shall affirm or reverse its decision and notify the Applicant accordingly.

230.00 ADMINISTRATION OF TEST COMPONENTS

230.10 Scoring of the Completed Test Components:

- Written Examination – Minimum 70% required or State Statute
- Oral Interview – Scored
- Physical Ability – Pass or Fail
- Background Investigation – Recommended or Not Recommended

Conditional Offer of Employment:

- Psychological Assessment – Recommended or Not Recommended
- Medical Examination – Qualified or Not Qualified

If an Applicant is not advanced from one step to the next in the selection process, he shall be considered as being disqualified from appointment during that testing cycle.

230.20 Review or Release of Examination Materials: No Applicant's examination materials shall be released to or reviewed by any person or agency.

230.30 Sequence of Test Components: The sequence of the testing components is subject to change by the Board without notice.

230.40 Eligibility List for Firefighters: The Board shall prepare and maintain an initial eligibility list of the Applicants. The Applicant's position on the initial eligibility list shall be determined by his score on the written examination and if the Applicant successfully passed the physical ability component. The Board will prepare, post, and maintain the initial eligibility list of Applicants based on a minimum qualifying score of either 70 for police officers or for entry-level firefighters, the median score. All entry-level firefighters on this initial list will be scored on an oral interview. The cumulative score of the entry-level test and oral interview (equated to 100 points) shall determine the entry-level Applicant's position on the preliminary eligibility list. Applicants who are eligible for available statutory preference point credit (as determined by the Board prior to the start of the testing process) shall make a claim in writing to the Board within 10 days after the posting of the preliminary eligibility list or the claim shall be deemed waived. The Board will prepare, post, and maintain a final eligibility list of the Applicants. The final eligibility list shall

be established after the awarding of verified statutory preference points. The Board shall give preference point credits by adding them to the score of the written examination (subject to any veterans' preference or alternative procedures required by law).

In the event of a tie score on the Preliminary List, the placement of the tied Applicants' names on the Final Eligibility List shall be determined by lot, in the presence of a quorum of the Board in whatever manner the Board deems appropriate. The Final Eligibility List shall remain in force for two years from the effective date of posting. The official effective date of posting shall be the date the Board approves the Final Eligibility List but no later than 120 days after the completion of the testing process. No Applicant shall be appointed from an expired eligibility list. Testing cycles should be coordinated in order to anticipate the expiration of eligibility lists. There should be no integration of eligibility lists. It is incumbent upon Applicants and persons whose names are placed upon an eligibility list to notify the Board, by letter, of any change of address.

230.45 Eligibility List for Police Officers: The Board shall prepare, post, and maintain an eligibility list of the Applicants who pass the testing components up to and including the written examination and physical ability test. Applicants shall be listed in the order of their written examination score. In the event of a tie score on the Preliminary List, the placement of the tied Applicants' names on the Preliminary Eligibility List shall be determined by lot, in the presence of a quorum of the Board in whatever manner the Board deems appropriate. The eligibility list shall remain in force for two years from the effective date of posting. However, the Board reserves the right to extend the Eligibility List for a period of up to six (6) months or until a new Eligibility List has been established, whichever occurs first. The official effective date of posting shall be the date the Board approves the eligibility list. No Applicant shall be appointed from an expired eligibility list. Testing cycles should be coordinated in order to anticipate the expiration of eligibility lists. There should be no integration of eligibility lists. It is incumbent upon Applicants and persons whose names are placed upon an eligibility list to notify the Board, by letter, of any change of address.

230.45(a) Lateral Eligibility List for Police Officers: Pursuant to 65 ILCS 5/10-2.1-6(h) and 5/10-2.1-14, the Board has waived the written examination and physical ability test from the required examinations for police applicants who have previously been full-time sworn officers of a regular police department in any municipal, county, university, or State law enforcement agency, provided they are certified by the Illinois Law Enforcement Training Standards Board and have been with their current and respective law enforcement agency within the State for at least two (2) years. The Board shall approve a lateral eligibility list based upon the recommendations of the Chief of Police following the Chief's preliminary evaluation and pre-screening assessment of Lateral Applicants pursuant to the process outlined in Section 240.10. Such list may be active for twelve (12) months and may be extended, and revised as necessary, with the Board's approval. Lateral Applicants can reapply annually. This lateral eligibility list will be used in parallel with the eligibility list in Section 230.45. Lateral Applicants can be on both lists. Lateral Applicants will be rank ordered on this list based on their relative excellence as provided in these Rules and Regulations.

230.50 Veteran's Preference: Applicants for appointment may elect to use Veteran preference points during the entry-level selection process. Veteran preference points shall be granted in accordance with Chapter 65 of the Illinois Compiled Statutes and as amended from time to time.

230.55 Other Preference Points: Applicants for appointment may elect to use educational preference points, residency preference points and preference points for being a certified firefighter or police officer in good standing in the State of Illinois.

230.60 Re-examination: No person who has failed to pass any component of the testing process shall be re-examined within six (6) months from the date of such failure.

230.70 Fraud in Examination: No Applicant shall make false representations regarding himself or any of the Applicants at any examination or in any document signed and/or furnished, either by him or in cooperation with others; nor shall he impersonate anyone or allow anyone to impersonate him, nor use or provide aid in using any memoranda, printed or written, whereby an advantage is obtained over other competitors at such an examination. Any Applicant found in violation of the aforementioned shall be allowed to be heard in his own defense before the Board and any Applicant found to have made false representations shall be excluded from the examination and his name stricken from any eligibility lists upon which it may appear.

230.80 Disqualifications: The Board may refuse to examine an applicant, or after examination, to certify him as eligible:

- Who is found lacking in any of the established preliminary requirements for the service for which he applies.
- Who is physically or mentally unable to perform the essential functions of the position to which appointment is sought with or without reasonable accommodations.
- Who uses illegal drugs, misuses prescription or over-the-counter medications, fails a confirmed drug test or has a record of illegal drug activity.
- Who uses intoxicating beverages to the extent that the ability to perform the essential functions of the job is so affected as to be inconsistent with business necessity.
- Who has been convicted of a felony or misdemeanor.
- Who has attempted to practice any deception or fraud in his application.
- Who has attempted to practice any deception or fraud in the examination process.
- Whose character and employment references are unsatisfactory.
- Who, upon being made an offer of employment conditioned on successfully undergoing a psychological assessment or medical examination, is subsequently disqualified.

240.00 APPOINTMENT PROCESS

240.10 Requisition to Fill Vacancy: When it is sought to declare a vacancy, the Department Chief shall obtain approval from the City Administrator or Assistant Interim City Administrator and then submit a written requisition to the Board. The Board shall forward the top three names of qualified entry-level Applicants to the Department Chief from which one will be chosen. If the top Applicant is not chosen, the Department Chief must explain his reasoning to the Board. Upon the request of

the Chief and approval by the Board, appointments to the position of Police Officer may be made through lateral appointment. The lateral appointment procedure includes the following phases:

- Completion of an employment application
- A pre-screening of Lateral Applicant, including interviews conducted by the Chief and/or his designee
- Background investigation
- At the discretion of the Board, a security personal profile instrument may be included
- Oral interview at the discretion of the Board
- Post-offer examinations as provided in Sections 220.55, 220.60 and 220.65.

Each phase of this procedure is pass/fail and required to proceed to the next.

240.15 Selection: When the Board receives a written request for appointment of a probationary police officer, the individual may be chosen from either eligibility list in accordance with these Rules and Regulations. In the case of a Lateral or new Applicant, a conditional offer of employment shall be made only to the most qualified candidate of the top three (3) candidates on the Lateral Eligibility list, but not necessarily the first person on the list, as determined by the Board, in consultation with the Chief of Police, based on the candidate's law enforcement experience, training beyond the Basic Law Enforcement Training Course, training and experience in specialty law enforcement functions, background investigation, and oral interview. If the top candidate is not chosen, the Chief of Police must explain his reasoning. Selection shall be subject to the Board's final approval. If a conditional offer of employment is extended, a Lateral Applicant must pass the post-offer examinations in accordance with these Rules and Regulations.

240.20 Waiver of Appointment: An Applicant may waive appointment one time only by submitting within ten days from the date of notification a written request to the Board. The Applicant's name shall be returned to its original ranking and become eligible for vacancies occurring thereafter. In no case shall an appointment be postponed due to a request for waiver.

240.30 Birth Certificate/Military Service and Discharge Records: Applicants for the positions of Firefighter or Police Officer shall furnish to the Board a certified copy of their birth certificates and, when applicable, certified copies of their Military Service Record and Discharge papers.

240.40 Temporary Appointments: To prevent the stoppage of public business or to meet other exigencies, the Board of Fire and Police Commissioners may make one or more temporary appointments to either the Fire or Police Departments to remain in force not exceeding 90 days, and only until regular appointments can be made under these rules.

250.00 PROBATIONARY APPOINTMENTS – ASSIGNMENTS

250.10 Probationary Period: Firefighters who have been appointed to their respective department shall be classified as probationary for a period of 12 months. Police officers who have been appointed to their respective department shall be classified as probationary for a period of 12 months. If a new hire has successfully completed training in accordance with the Illinois Law Enforcement Training Board as an Illinois State Certified Law Enforcement Officer prior to

employment with the City, and has not been out of law enforcement for a period of more than two (2) years, then the Board of Fire & Police Commissioners may, at its sole discretion, lessen the period of probation to six (6) months on a case-by-case basis.

During the probationary period, the employee's work habits, abilities, attitude, promptness and other characteristics will be observed and evaluated periodically by Department supervisory personnel.

Final certification of probationary Police Officers shall be subject to successful completion of the Basic Law Enforcement Training Course as provided by the Illinois Local Governmental Law Enforcement Officers Training Board within the prescribed probationary period. Inability to successfully complete this course shall be grounds for dismissal.

Failure of Firefighters or Police Officers to pass their respective training program within the specified time limit may result in their termination.

If at any time during the probationary period, the Department Chief determines that the employee's performance is unsatisfactory, the Chief may recommend to the Board that the employee be terminated or his probationary period be extended to correct deficiencies. The Board shall have the power to act upon the Chief's recommendation.

At least 15 days prior to the end of a probationer's probationary period, the Department Chief shall recommend to the Board on the following:

- a) Whether the employee has successfully passed the required training program and is capable of performing the duties of the position satisfactorily and is therefore recommended for permanent appointment.
- b) Whether the employee has failed to perform satisfactorily and is therefore recommended for termination.
- c) Whether the probationary period should be extended in the event a probationary employee is absent and/or on leave of 30 days or more during the first twelve (12) months of employment. The probationary period may also be extended due to training as described by statute.

250.20 Restoration of Probationer to Register: Should the work for which the probationer has been certified prove temporary, and he is laid off without fault or delinquency on his part before his time of probation is completed, his name shall be restored to its proper position upon the register of eligibility and the term he has served shall be credited to his probationary period.

250.30 Assignment to Duty: All persons appointed to, or promoted in either Department, shall be assigned to and perform the duties of the position of rank to which appointed or promoted.

CHAPTER III

Board of Fire and Police Commissioners

Rules and Regulations for Promotional Appointments to the Fire and Police Departments

300.00 PROMOTIONAL APPOINTMENTS

Promotional appointments are made to vacancies in the Fire and Police Departments upon a request from the Department Chief or City Administrator. The scheduling of the promotional examination process will be at the discretion of the Board.

310.00 ELIGIBILITY PREREQUISITES

No Mattoon Fire Department or Mattoon Police Department employee shall be examined for promotion unless he meets service, education, certification/licenses and any other prerequisites as may, from time to time, be established by the Board. Applicants for promotion must comply with the requirements of application deadlines including required scheduled testing and interviews subject to the following exceptions (military deployment; health conditions documented by a medical doctor; death of an immediate family member such as a spouse, a child, or a parent; or being called for jury duty). A candidate's failure to participate in the promotional exam or interview will result in the automatic disqualification of that candidate from the current Promotional Cycle.

Future promotional testing dates and interview schedules shall be determined by the Department Head to avoid employment conflicts.

310.10 Service Eligibility: Within the Fire and Police Department any member may participate in the promotion process. To be promoted to the next rank in the Fire Department an applicant must have at least one year of service in the next lowest rank. To be promoted to the position of Police Sergeant, an applicant must have at least ~~five years of service following the completion of the probationary period~~ **two years of service**. To be promoted to any other rank in the Police Department an applicant must have at least one year of service in the next lowest rank. If a position comes open at the top person on the promotional list does not have the service requirement he shall not be considered for the promotion, but does not lose his position on the promotional listing.

310.20 Certification/License Eligibility: To participate in the promotional examination process for certain positions, the possession of specified certifications and licenses will be required. A list of promotional prerequisites, as approved by the Board and in accordance with the labor agreement, will be distributed to all applicable Applicants. Such promotional prerequisites may be modified from time to time as standards change or are updated

320.00 NOTICE OF PROMOTIONAL TESTING

At least 90 days prior to the start of any promotional examination for any position in the Fire Department, and at least 90 days for the positions of Police Sergeant and Lieutenant, the Board shall have posted a written notice identifying, at a minimum, promotional ranks to be tested, testing elements and the percentage weight of each element, eligibility requirements and a bibliography of reading materials used as sources for any written examination. Applicants for promotion must comply with the requirement of application deadlines and testing procedures identified in the notice of promotional testing.

330.00 PROMOTIONAL EXAMINATION PROCESS

330.10 Purpose and Scope: The subject matter for the examination components shall be such as will fairly test the capacity of the Applicant to discharge the duties of the positions to which the Applicant has applied. All examinations for promotion shall be competitive among eligible Members submitting themselves to such examination.

330.20 General Testing Procedure: Tests will be conducted under the supervision of the Board or its Agent to preserve the integrity of the examination process and to ensure that all elements of the promotional process are job-related and non-discriminatory.

330.30 Promotional Elements and Scoring to Establish Eligibility List: Scoring weights for promotional elements (written examination, oral interview, Chief's points, experience points, **and Military points**) for ~~both~~ the Mattoon Fire Department ~~and the Mattoon Police Department~~ are subject to applicable state statutes and collective bargaining agreements of the City of Mattoon. **Scoring weights for promotional elements (written examination, oral interview, Chief's points, experience points, and Military points) for the Mattoon Police Department will consist of exam score combined with interview score, with preference points for Military, Chief's points, and experience points added. Military points will be added per state statute. Chief's points will be awarded by the chief, not to exceed 20 points. Experience points will be awarded to those seeking promotional to the rank of Sergeant as 1 point per year of service, not to exceed 15 points. Experience points for those seeking promotion to the rank of Lieutenant and Captain shall be 1 point per year of service.**

340.00 DEVELOPMENT OF PROMOTIONAL LIST

340.10 Promotional Eligibility List: The Board will prepare, post, and maintain a preliminary promotional eligibility list of the Members who passed the written examination/evaluation process for promotable positions. A Member's written examination, Oral Interview, Chief's Points, seniority credits shall be equated to a 100 point scale on this Preliminary Promotional List and then any eligible military statutory preference points shall be added to determine Final ranking on the promotional eligibility list.

All promotion lists shall be in effect for three (3) years from the date of posting, which shall be the date the Board adopts the list, or until the list is exhausted, whichever occurs first.

340.20 Veteran's Preference: Applicants for promotion may elect once in their career to use Veteran preference points during a promotional examination. Veteran's points shall be granted in accordance with Chapter 65 of the Illinois Compiled Statutes as amended from time to time

350.00 PROBATIONARY PERIOD

Subject to contractual agreements of the City of Mattoon or Statutes, all promoted Members shall be on probation for a period of 12 months. At the end of this period, if the conduct and capacity of the Member is satisfactory, the promotion will be certified as complete. If the Board determines the newly promoted Member has unsatisfactorily performed the duties of the position he is filling, he shall, by Board action, assume the position held prior to promotion.

CHAPTER IV

Board of Fire and Police Commissioners

Rules and Regulations for Removal, Suspension, Demotions, Discharges, Hearings, Department Records, Department Rules & Conflicts, and Violation of Laws for the Fire and Police Departments

Subject to the limitations contained hereinafter and in any contractual undertaking by the City of Mattoon, the infraction of any of the Rules and Regulations of the Fire and Police Commissioners, or any other misconduct, shall subject the Department Member to disqualification for any position being applied for, reprimands, fines, forfeitures of leave time, suspension, demotion or discharge. Fines shall be assessed on the basis of an amount not to exceed the Member's regular pay, per day and shall be collected by withholding from the Member's paycheck.

400.10 Day: "Day" shall mean a regular tour of duty. Regular tour of duty is defined as 24 hours for fire personnel and 12 hours for police personnel assigned to 12 hour shifts and 8 hours for those assigned to a 5-2 schedule. For the purposes of this Chapter, "discipline day" is defined as 12 hours for fire and police personnel.

400.20 Wages: Wages shall not be credited during any period of suspension.

400.30 Suspension Pending Investigation: The Chief, with the concurrence of the Board, may place a Member on Administrative Leave, with pay, pending investigation and without a hearing when the charges under investigation, if ultimately established, would constitute a felony. Any suspension beyond this period for charges being processed through the Board shall be only by further order of the Board, which shall have the right to continue such suspension pending investigation or order its termination and set the matter for hearing.

400.40 Authority of Department Chiefs: Reprimands, fines, forfeitures or suspensions (with or without pay) totaling not more than five discipline days for a single act or omission may be

imposed for cause by the Department Chief, subject to the right of the Member to appeal this action within 48 hours to the Board after being notified thereof or as may be provided by a collective bargaining agreement. An appeal to the Board shall be heard in as expeditious manner as possible. When appealed to the Board, the Board may impose any sanction warranted without regard to the sanction from which the appeal is taken.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2022-3217

RESOLUTION TO ENTER INTO A TECHNICAL ASSISTANCE AGREEMENT BETWEEN THE CITY OF MATTOON AND THE COLES COUNTY REGIONAL PLANNING AND DEVELOPMENT COMMISSION

WHEREAS, the City of Mattoon has selected the Coles County Regional Planning and Development Commission to provide certain Technical Assistance Services to the City; and

WHEREAS, the City Council has examined the proposed agreement, a copy of which is attached hereto and incorporated by reference and entitled "Technical Assistance Agreement between the City of Mattoon, Illinois and the Coles County Regional Planning and Development Commission," and finds said agreement to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mattoon, Illinois, that the City shall enter into and execute said Agreement with the Coles County Regional Planning and Development Commission. The Mayor is authorized to execute said Agreement.

Upon motion by _____, seconded by _____, adopted this _____ day of _____, 2022 by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

Approved this _____ day of _____, 2022.

Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on _____.

**TECHNICAL ASSISTANCE AGREEMENT BETWEEN THE CITY OF MATTOON, ILLINOIS
AND THE COLES COUNTY REGIONAL
PLANNING AND DEVELOPMENT COMMISSION**

THIS AGREEMENT MADE THIS _____ day of _____, 2022 between the Coles County Regional Planning and Development Commission, hereinafter known as the "Commission" and the **City of Mattoon**, a municipal corporation, hereinafter called the "**City**."

WITNESSETH: In consideration of the mutual covenants herein contained, the parties hereto agree as follows:

1. The Commission agrees to provide professional and technical services to the **City** from **December 1, 2022 to November 30, 2023**. The professional and technical services shall be performed by the Commission under the direction of the **City** (See Attachment "**A**" for a description of these services). Attachment **A** is hereby incorporated and made part of this Agreement.

2. The **City** hereby agrees to enter into a contractual agreement for actual services rendered for a maximum annual sum of up to **\$10,000** to be billed on a monthly basis. The Commission shall bill the **City** for services rendered for the prior month. Said payments shall be made by the **City** within 30 days following each statement. Statements will reflect expenses to-date and the amount remaining in the contract and will be provided to the **City**.

3. All costs in the execution of this Agreement shall be borne by the funds allocated herein. *If the Commission does not perform any services for the **City**, no charge against the estimated sum shall be made.*

4. If the **City** wishes to continue contracting for assistance which goes beyond the estimated sum of this Agreement, said Agreement shall be amended as follows:

At the request of the **City**, The Commission shall prepare an amendment to this Agreement outlining the estimated additional costs. Upon mutual agreement, both parties will enter into an Agreement Amendment, which will be made and attached hereto.

Other Provisions

1. Termination: This contract may be terminated by the **City** with or without cause. Under this event, the Commission shall be paid for all unpaid services rendered under this Agreement up to the date of this Agreement's termination, within thirty (30) days of the date of termination.

2. Hold Harmless Agreement: The **City** shall save the Commission harmless from any and all claims, demands, and actions based upon or arising out of any services performed by the Commission, their associates, and their employers under this Agreement, due to errors and omissions by the **City**. The **City** agrees to have all Commission work reviewed by licensed professionals as applicable and appropriate.

THIS AGREEMENT constitutes the entire Agreement between the parties hereto, and no changes or additions to said Agreement shall be valid unless in writing and signed by the parties hereto. This Agreement shall be interpreted and construed according to the laws of the State of Illinois.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals this _____ day of _____, 2022.

FOR THE **CITY**

FOR THE **COMMISSION**

MAYOR

CCRP&DC, Commission Chairman

CITY CLERK

CCRP&DC, Executive Director

(SEAL)

(SEAL)

ATTACHMENT A

Coles County Regional Planning and Development Commission (CCRP&DC)
Listing of Contractual Services

(May include one, several, or all services listed below depending on the services authorized by the local government client. All services to be billed as indicated in the agreement.)

- ❖ Planning (transportation, community, infrastructure, economic)
- ❖ Zoning/Planning Map Preparation/Graphics
- ❖ Intergovernmental Relations Assistance (incl. access to state/fed funding agency personnel & programs)
- ❖ Grant Application Assistance
- ❖ Grant Administration Assistance
- ❖ TIF District Technical Assistance and Support
- ❖ Other Duties as assigned by City Council and/or City Administrator

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2022-3218

**RESOLUTION TO ENTER INTO CONTRACTUAL AGREEMENT
FOR REVOLVING LOAN FUND ADMINISTRATION & COORDINATION SERVICES
WITH THE COLES COUNTY REGIONAL PLANNING & DEVELOPMENT
COMMISSION**

WHEREAS, the City of Mattoon operates a State of Illinois capitalized Revolving Loan Fund, and;

WHEREAS, the Coles County Regional Planning and Development Commission has been deemed by the City Council as qualified to administer said Revolving Loan Fund, said Commission furnishing a proposed contractual agreement for Revolving Loan Fund administration services to the City, and

WHEREAS, The City Council has examined the proposed contractual agreement, entitled "Contract Agreement for Administration and Coordination Services for State Capitalized Revolving Loan Fund," and finds the agreement to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Mattoon, Coles County, Illinois that the City shall enter into and execute this Contract Agreement for Administrative Services with the Coles County Regional Planning and Development Commission. The Mayor is authorized to execute said contractual agreement.

Upon motion by _____, seconded by _____,
adopted this _____ day of _____, 2022 by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

Approved this _____ day of _____, 2022.

Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on _____.

**CONTRACT AGREEMENT
FOR ADMINISTRATION AND COORDINATION SERVICES
FOR STATE CAPITALIZED REVOLVING LOAN FUND**

THIS AGREEMENT, made and entered into this _____ day of _____, 2022 by and between the **City of Mattoon**, Illinois (hereinafter referred to as the "**City**") and the Coles County Regional Planning and Development Commission, Charleston, Illinois, (hereinafter referred to as the "Commission"), covers certain administrative and coordination services to be furnished in connection to a revolving loan capitalized by the State of Illinois.

Description of Project

The administration/coordination of **City's** State of Illinois capitalized Revolving Loan Fund.

WITNESSETH THAT, in consideration of these premises and the mutual covenants herein set forth,

THE COMMISSION AGREES to perform the following duties for the **City** in consultation with the **Mayor** and **City Council** and their designated representatives:

1. Fulfillment of Loan Conditions/Requirements

The Commission will administer the **City's** revolving loan fund in accordance with applicable local, state, and federal provisions to assure the **City's** legal responsibilities with respect to said revolving loan fund. The Commission will also undertake to prepare and submit all materials required to satisfy any conditions of the loan made from said revolving loan fund, including State-required Environmental Review Procedures (if required).

2. Reporting

The Commission will establish and maintain a revolving loan filing system and shall prepare and submit all necessary reports, forms, schedules, accounts, and all other documents required or requested by local, state, and federal governments as well as authorized auditing firms/personnel for program compliance purposes. The Commission will render reports, either oral or written, at the request of the **City** concerning the Commission's activities and program progress to either the **City** or other groups.

Day-to-Day Coordination of Activities

The Commission shall at all times during this AGREEMENT provide the **City** and its representatives with day-to-day coordination of program activities and shall, as often as required, provide needed information to accomplish the intent of this AGREEMENT.

THE CITY AGREES:

Payment for Revolving Loan Fund Administration Services

The estimated annual sum of this agreement is **\$3,000.00** to be billed on a monthly basis. The Commission shall bill the **City** for services rendered for the prior month. Said payments shall be made by the **City** within 30 days following each statement. Statements will reflect expenses to-date and the amount remaining in the contract and will be provided to the **City**. The **City** agrees to authorize payment for said services from local revolving loan funds or other local sources.

Program Coordination

The **City** pledges its support and assistance to the Commission in the day-to-day coordination of administration activities of the **City** under this AGREEMENT.

Performance Period

This contractual AGREEMENT shall be in effect from **December 1, 2022** until **November 30, 2023**.

Additional Services

Additional services not mentioned in this AGREEMENT shall be provided by the Commission upon request by the **City**, after a negotiated AGREEMENT addendum has been executed.

Other Provisions

1. **Termination**: This contract may be terminated by the **City** with or without cause. Under this event, the Commission shall be paid for all unpaid services rendered under this Agreement up to the date of this Agreement's termination, within thirty (30) days of the date of termination.
2. **Commission Not Liable**: The **City** shall save the Commission harmless from any and all claims, demands, and actions based upon or arising out of any services performed by the Commission, their associates, and their employers under this AGREEMENT, due to errors and omissions by the **City**.

THIS AGREEMENT constitutes the entire AGREEMENT between the parties hereto, and no changes or additions to said AGREEMENT shall be valid unless in writing and signed by the parties hereto. This AGREEMENT shall be interpreted and construed according to the laws of the State of Illinois.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals this _____ day of _____, 2022.

FOR THE **CITY**:

FOR THE COMMISSION:

Mayor

CCRP & DC Commission Chairman

City Clerk

CCRP & DC Executive Director

(SEAL)

(SEAL)

**City of Mattoon
Council Decision Request**

MEETING DATE: 11-01-2022 CDR NO: 2022-2306

SUBJECT: Appointment to Regular Firefighter – Ratliff, Logan

SUBMITTAL DATE: 10/25/2022

SUBMITTED BY: Jeff Hilligoss, Fire Chief

APPROVED FOR COUNCIL AGENDA: Kyle Gill
City Administrator

10/27/2022
Date

EXHIBITS: None

EXPENDITURE ESTIMATE:	AMOUNT BUDGETED:	FUNDS REMAINING:	CONTINGENCY FUNDING:
\$48,779.80 Base	\$1,906,735.00	\$606,851.90	\$0.00

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to appoint probationary Firefighter Logan Ratliff to the position of a regular full-time employee with the Mattoon Fire Department.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

Probationary firefighter Logan Ratliff has successfully met all of the requirements set by the Mattoon Fire Department for a new employee. Firefighter Ratliff earned his certifications as an EMT-Paramedic, and Basic Operations Firefighter through the IFSI Academy this spring. Performance reviews by his superior officers, and through department training reflect his ability to perform the jobs assigned to him. Logan has a very good attitude and strong work ethic. He is continuing to expand his skills and increase his value to the department. With the approval of the Board of Fire & Police Commissioners, I am requesting Logan Ratliff be named a regular full-time employee with the Mattoon Fire Department effective November 1, 2022.

Respectfully submitted: Jeff Hilligoss, Fire Chief

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2022-1837

AN ORDINANCE AMENDING SPECIAL ORDINANCE 2022-1815, THE 2022-2023 COMPENSATION PLAN FOR THE MANAGERIAL AND NON-UNION NON-MANAGERIAL EMPLOYEES OF THE MUNICIPALITY FOR THE ESTABLISHMENT OF A COMMUNITY DEVELOPMENT AND PLANNING MANAGER POSITION

WHEREAS, The City Council held a special council meeting on June 22, 2021, for a planning session to discuss long term goals; and

WHEREAS, The City Council narrowed down priorities to a list of seven items they wanted to address within the next four years; and

WHEREAS, Economic development and marketing was the number one priority of the priorities that made the list; and

WHEREAS, The City Council believe hiring a community development and planning manager is the next step to move forward with economic development; and

WHEREAS, The City Council deems the position be added to the Confidential & FLSA Exempt Supervisory & Management Position in APPENDIX C of Special Ordinance 2022-1815 appropriate.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mattoon as follows:

Section 1. Recitals. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. Amendments. The Community Development & Planning Manager position is to be classified in the Pay Grade E-1 of Appendix C of the City of Mattoon Compensation Plan effective January 2, 2023, with a Base Annual Salary of \$60,000.00, and is hereby approved by the corporate authorities.

Pay Grade	Job Classification	Total Annual Salary
E-1	Community Development & Planning Manager	\$60,000.00

Section 3. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 4. This ordinance shall be effective upon its approval as provided by law.

Upon motion by _____, seconded by _____, adopted this _____ day of _____, 2022, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

Approved this _____ day of _____, 2022.

Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

Dan C. Jones, City Attorney

Recorded in the Municipality's Records on _____, 2022.

APPENDIX C (May 1, 2022)

Confidential & FLSA Exempt Supervisory & Management Positions:

Pay Grade	Job Classification	Total Annual Salary
E-1	Arts & Tourism Director	\$ 64,672.67
	Community Development & Planning Manager	\$ 60,000.00
E-2	Finance Director/Treasurer	\$ 76,801.44
	City Clerk	\$ 78,567.22
	Wastewater Plant Superintendent	\$ 82,200.00
	Information Technology Director	\$ 67,815.00
	Water Plant Superintendent	\$ 86,562.87
E-3	Deputy Police Chief	\$ 93,059.64
E-4	Public Works Superintendent	\$ 83,206.03
	Lake & Parks Director	\$ 94,448.71
	Fire Chief	\$ 95,160.98
	Police Chief	\$ 97,219.64
E-5	Public Works Director	\$ 113,197.99
E-6	City Administrator	\$ 117,019.30

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2022-1838

AN ORDINANCE RATIFYING THE EMPLOYMENT AGREEMENT OF ALEXANDER BENISHEK FOR THE POSITION OF COMMUNITY DEVELOPMENT & PLANNING MANAGER

WHEREAS, the City Council desires to prioritize its effort in economic development and marketing of the City of Mattoon; and,

WHEREAS, the City Council created the position of Community Development & Planning Manager in support of economic development and marketing with Special Ordinance 2022-1837; and,

WHEREAS, Alexander Benishek has been recommended to fill the position of Community Development & Planning Manager; and,

WHEREAS, the City of Mattoon enters into employment agreements with members of its management team; and,

WHEREAS, the City appoints Alexander Benishek as the Community Development & Planning Manager, effective January 2, 2023; and,

WHEREAS, the parties wish to memorialize the terms of Alexander Benishek’s employment agreement with the City.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, A MUNICIPAL CORPORATION, as follows:

Section 1. Alexander Benishek is hereby named as the Community Development & Planning Manager, effective January 2, 2023.

Section 2. The City Council hereby approves an Employment Agreement with Alexander Benishek for the position of Community Development & Planning Manager, a copy of which is attached hereto and incorporated herein by reference.

Section 3. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 4. This ordinance shall be effective upon its approval as provided by law.

Upon motion by _____, seconded by _____, adopted this 1st day of November, 2022, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____
ABSENT (Names): _____

Approved this 1st day of November, 2022.

Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on _____, 2022.



MATTOON, ILLINOIS: *Working Together to Build the Future*

November 1, 2022

Mr. Alexander Benishek

RE: Employment Agreement with City of Mattoon

Dear Mr. Benishek:

Subject to formal ratification by the City Council during its meeting of November 1, 2022, this letter outlines your proposed employment as the Community Development & Planning Manager with the City of Mattoon, Illinois.

SALARY AND DUTIES

You will receive a \$60,000.00 annual salary with an increase to \$62,500.00 upon a favorable review of your six-month probationary period. Any increase in this amount will be made annually, if at all, solely by the City Council at its discretion with its approval of the annual budget.

Your immediate supervisor will be the City Administrator.

You will be an "exempt executive employee" as that term is defined by the Fair Labor Standards Act, exempt from set hours of work and overtime compensation standards.

You will be required to perform the duties of the Community Development & Planning Manager as identified in the job description approved by the City Administrator and City Council as well as all other applicable policies, procedures, and ordinances of the City of Mattoon. This additional obligation is considered part of the compensation package described above.

You will be expected to serve as the zoning official and oversee the the enforcement of zoning and subdivision regulations adopted by the City Council.

You will be required to advise the Mattoon Planning and Zoning Commission and assist with making sure developments are consistent with the current comprehensive plan.

TERMINATION

You are an “at will” employee of the City of Mattoon. Accordingly, you may be removed or discharged from such position at any time, with or without cause, and without recourse or further entitlement to your rights under this Agreement. If the termination is without cause, the Council will provide severance pay equivalent to the value of three months’ salary. You may resign at any time subject only to a requirement of one month’s notice to the Council.

RETIREMENT

The City will provide a defined retirement benefit for you with the IMRF. You will contribute 4.5% of your salary by payroll deduction to IMRF. The City’s contribution to IMRF will vary on an annual basis based upon an independent actuarial evaluation of the pension benefit obligation provided to all employees participating in IMRF.

OTHER BENEFITS

You will receive two weeks’ vacation and will earn future vacation, sick leave, holidays, and sick and vacation payouts in accordance with the Mattoon Personnel Policy adopted by the City.

You will receive worker compensation, income disability, medical, dental and life insurance benefits equivalent to benefits provided to other city employees. Future payroll deductions for insurance will be equivalent to other city employees who have managerial responsibilities.

VEHICLE AND EQUIPMENT

You will use a personal vehicle for the business of the City. You will be reimbursed at the rate per mile in accordance with Internal Revenue Service rules governing the reimbursement of such expenses. Reimbursement does not include commuting costs.

The City will reimburse you \$50 per month for cellular phone and associated data services associated with your position as Community Development & Planning Manager.

PROFESSIONAL DEVELOPMENT

The City will budget and pay for your membership dues, registration fees, travel and per diem expenses for a reasonable number of hours per year of continuing professional education so long as that education is directly related to your duties as Community Development & Planning Manager. Employee who resigns from employment within the first three years of employment

shall reimburse the Employer for the actual cost of tuition and travel fees incurred during that time period.

PERFORMANCE EVALUATION

The Mayor and the City Administrator will conduct a review of your performance every year during the budget process to evaluate progress towards goals and objectives, to update strategies for the next year, and to set your salary for the next year.

AMENDMENTS AND EXTENSIONS

This Agreement may be amended and extended by mayor and council members that assume subsequent terms of office.

Your signature below shall be deemed to be your consent and agreement to the provisions of this instrument for the terms and conditions of employment as the Community Development & Planning Manager for the City of Mattoon, Illinois.

Again, on behalf of the Mayor and the City Council and the entire “City Team” we would like to express how delighted we are to have you on board as the Community Development & Planning Manager.

Sincerely,

MATTOON CITY COUNCIL

By: ***Rick Hall***, Mayor

PASSED and APPROVED by the City Council for the City of Mattoon, Illinois at a regular meeting held November 01, 2022.

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien
City Clerk

Kyle M. Gill
City Administrator

ACCEPTANCE

I, Alexander Benishek, have read the above, accept and agree to the conditions of employment as stated herein. By my signature, I hereby waive any rights, which I may now or hereafter have different from the rights contained in this contract and agree not to assert any rights in regard to termination different from those contained in this instrument.

Date

Alexander Benishek

Nothing follows